

**MINUTES** of the Meeting of the Finance & General Purposes Committee held at the Town Hall, Uppingham, on Wednesday 20<sup>th</sup> August 2014.

- 1. PRESENT:** Cllr's Sam Findlay (Chair), David Casewell, Lindsay Cooper, Alec Crombie, Lindsay Cooper & Christine Edwards
- 2. APOLOGIES FOR ABSENCE:** Dave Ainslie & Peter Ind. Accepted by members.
- 3. DECLARATION OF MEMBERS' INTEREST:** None
- 4. TO RECEIVE ANY REQUESTS FOR DISPENSATION:** None
- 5. TO APPROVE THE REPORT OF THE MEETING HELD ON WEDNESDAY 18<sup>TH</sup> JUNE 2014:** Proposed by David Casewell, seconded by Lindsay Cooper, that the report be accepted. Unanimously agreed.
- 6. TO RECEIVE THE COMPLETED ANNUAL RETURN FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2014. NO MATTERS HAD COME TO THE EXTERNAL AUDITORS ATTENTION:** Proposed by Christine Edwards, seconded by David Casewell, that the Annual Return be received and noted that no matters had arisen. Unanimously agreed.
- 7. TO RECEIVE THE 1<sup>ST</sup> QUARTER BANK RECONCILIATIONS:** The committee chair had checked and reconciled the bank statements prior to the meeting. Proposed by Christine Edwards, seconded by Lindsay Cooper, that the reconciliations be received. Unanimously agreed.
- 8. TO RECEIVE THE 1ST QUARTER INCOME AND EXPENDITURE COMPARED WITH FLEXED BUDGET:** The committee chair had produced a schedule for members explaining various differences in timing. Proposed by Lindsay Cooper, seconded by Christine Edwards, that the income and expenditure be received. Unanimously agreed.
- 9. AS THE OPERATING SYSTEM ON THE OFFICE COMPUTER IS NOW UNSUPPORTED TO CONSIDER PURCHASING A NEW ONE AS AGREED IN THE ESTIMATES:** Proposed by David Casewell, seconded by Sam Findlay, that a new computer should be purchased. It was suggested, that the operating system should be windows 7. Unanimously agreed.
- 10. TO CONSIDER THE SECOND DRAFT (U.T.C.) OF NALC'S REVISED MODEL FINANCIAL REGULATIONS:** Committee members discussed and agreed various amendments. Proposed by David Casewell, seconded by Sam Findlay, that the clerk seeks clarification from LRALC of item 4.1. Following this advice, to amend item 4.1 of the Financial Regulations and present to full council for approval. Unanimously agreed.

Meeting closed at 8.20 p.m.