

Annual Report

2014 - 2015



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1. Members, Employees & Auditors

Information About the Council	Representatives
Mayor Deputy Mayor	David Ainslie Alec Crombie MBE
Members	David Casewell, Lindsay Cooper, Christine Edwards, Sam Findlay, Julie Lewis, Peter Rees, Richard Reeve, Ian Salt, Robin Schlich, Ron Simpson, Cornelius Vincent-Enright
Finance & General Purposes Committee	Chair: Sam Findlay Deputy Chair: Christine Edwards Members: David Ainslie, David Casewell and Lindsay Cooper
Amenities Committee	Chair: Julie Lewis Deputy Chair: Richard Reeve Members: David Ainslie, David Casewell, Alec Crombie, Sam Findlay, Richard Reeve, Ian Salt, Cornelius Vincent-Enright, Peter Rees and Robin Schlich
Planning Committee	Chair: Richard Reeve Deputy Chair: Ian Salt Members: David Ainslie, David Casewell, Alec Crombie, Christine Edwards, Peter Rees, Cornelius Vincent-Enright, Robin Schlich
Staffing Committee	Chair: David Casewell Deputy Chair: Christine Edwards Members: David Ainslie, Christine Edwards, Lindsay Cooper, Sam Findlay and Julie Lewis
Employees	Town Clerk: Neil Wedge Retiring Town Clerk: Susan Awcock Park Attendants: Laurence Statham / Carole Hurst Premises Officers: William McLaren Administration: Angela Carr
Auditors	Internal: Foxwise Accountancy External: Grant Thornton
Internal Monitor	Foxwise Accountancy

2. Chairman's Report

As I present this report on the past year's activities by the Town Council I am very aware that we have reached one of those defining moments in history that people will look back upon in future years and speak of their part in it. Nationally we are facing one of the most unpredictable general elections in living memory and at a time when voters are extremely disengaged from the political process (with the exception of the Scottish Referendum). Uppingham cannot exist in a vacuum. My colleagues and I on the Town Council know that there will be some who will ask "what is the point of the Town Council?" and "what does it actually do for us?" I would like to try and answer these questions in my report and demonstrate what an important part of our local life our Town Council plays.

In order to do this I would first like to remind you of the five key objectives that the Town Council had at the beginning of the year:-

- \checkmark Active participation in the Neighbourhood Plan Delivery Task Group
- ✓ Recruit an appropriately skilled replacement for the retiring Town Clerk
- ✓ Work closely with Rutland County Council to achieve our aims
- ✓ Complete our negotiations with Rutland County Council regarding the Car Parking Service Level Agreement
- ✓ Complete our negotiations with Rutland County Council regarding and control of the Market Place

I would now like to give you a detailed report on each of these activities, starting with the Neighbourhood Plan. After two years of preparatory work with other groups around the town, the plan was presented to the voters of Uppingham via a referendum in July 2014 which resulted in a 92% "Yes" vote. Normally, the next step in the legal process would have been for Rutland County Council to "make" the plan which would effectively give it legal status under Planning Law. As many of you will know a disaffected property developer, Larkfleet Homes Ltd, challenged the legality of our plan through a Judicial Review. This caused significant work for both the County Council and the Town Council in working with lawyers to defend the democratic wishes of the people of Uppingham. Members of the Town Council were present in London at the High Court during the hearing in November 2014 when the judge threw out the legal challenge. Despite this, the developer refuses to this day to accept the judge's ruling. At the present time Larkfleet Homes Ltd has appealed over the judge's head directly to the Appeal Court and we are still awaiting the outcome of this. Even though the Neighbourhood Plan has not therefore been officially "made" it does have some weight in law and the Town Council has taken the view that it will continue to play an active part in the Task Group to work with partners to start and deliver the vision enshrined in the plan. For example we have been actively talking with those developers who have preferred dialogue to litigation in order to start building the types of new homes in the locations that the people of Uppingham voted for. We expect formal planning applications from these developers to come forward for public discussion during 2015.

2. Chairman's Report (continued)

After thirteen years of dedicated service to Uppingham our Town Clerk Susan Awcock has decided to retire. This decision has left the council with a huge gap to fill given Susan's dedication, experience and knowledge. Given the importance of the Town Clerk to the council, we decided to make the appointment of a suitable replacement one of our key priorities for the year. We appointed a group from within our own ranks comprising of councillors with recruitment experience and we also employed the services of an external HR consultant. It is a testament to how highly regarded the Town Council now is that we had twenty quality applications for the post and after a truly exhaustive process we have appointed local man Neil Wedge as Susan's successor. We are certain that Neil will be a great asset for the council and we all look forward to working with him in the future. Finally, whilst on this topic, I cannot let this opportunity pass without putting on the public record our thanks to Susan for all her hard work over the past thirteen years and I am sure that you will all join me in wishing her a very happy retirement.

Historically Uppingham has always had quite an independent mind and nowhere is this more keenly felt than at the Town Council (all of our fifteen town councillors are independents with no formal political party alliances). As a consequence there have been occasions when some may have felt that county decisions didn't always reflect in Uppingham's favour. As I said in my opening comments, Uppingham cannot exist in a vacuum and so we have taken a conscious decision to seek a closer working relationship with our colleagues at Rutland County Council. This was a policy championed by my immediate predecessor as Mayor Cllr Dave Casewell and a policy heartily endorsed by me. Regular meetings are held between the Mayor and Deputy mayor with the Chief Executive and Leader of Rutland County Council and whilst we don't always see eye to eye, we truly welcome this high level access and the opportunity to press Uppingham's case. I can point to some specific examples of how this collaborative approach works with the joint efforts to secure the Neighbourhood Plan being a point in case. Another example is the offer from Rutland County Council to provide a suitable vehicle for the proposed six month trial of a "Hopper" style bus which will link the outlying parts of the town with the doctor's surgery via the Market Place. I would also like to thank our other partners and groups around the town who have also worked collaboratively with us for the greater good of Uppingham as I believe that this is the "grown up way" of doing business. I won't name all the groups here in case I accidently leave someone out but they include the social and business partnerships, the social and business forums and residents and charitable groups.

I now come to the one objective that we set ourselves that we have not been able to achieve so far. Car Parking has long been a thorny subject in Uppingham and the Town Council looked long and hard at the options that it had under the Localism Act 2011 to take control of parking in Uppingham. After much debate and close collaboration with Rutland County Council we decided that the establishment of a Service Level agreement would be the best way forward for all concerned. This would give the Town Council control over parking strategy and charges without the need for substantial capital outlay whilst giving Rutland County Council some certainty over income levels in these difficult financial times

2. Chairman's Report (continued)

Such an agreement is, by its very nature, quite technical legally and despite the good intentions and significant effort by both parties we have run into two sticking points. One is a nationwide problem of how VAT applies to car parking (especially where the sales are effectively delegated to a Town or Parish Council) and the other relates to identifying the appropriate powers within the Localism Act that can be used to enforce parking regulations etc. We are not giving up on this objective and will continue to work with our colleagues at Rutland County Council to find solutions to these issues but it won't be a five minute job. In the meantime we are urging Rutland County Council to consider following the strategy for parking in Uppingham that the Town Council agreed pending the formalisation of any agreement. We are also using the opportunity that the delay has given us to work with our business partners to re-visit our parking survey data to ensure that we get the best outcome for all concerned.

On a brighter note I can report the successful conclusion of negotiations with Rutland County Council for the granting of a licence that gives the Town Council control over events held in the Market Place. Many have described the Market Place as the "jewel in Uppingham's crown" and as a consequence it becomes the focal point whenever we hold events such as the Feast Day or the Classic Car Rally. The Town Council does also recognise that our High Street is quite unique as it is not only a business zone but also a significant residential area and there is a delicate balance to be struck between the social and business benefits of road closures and the disruption to residents. We believe that these types of decisions are best taken locally as close to those impacted as possible and that the Town Council is the right elected body to do this. Going forward permission for all events in the Market Place will have to be sought from the Town Council and I believe that this is a good and tangible example of Localism in action.

That concludes my formal assessment and report on the formal objectives that the Town Council has been following. A full enough programme in itself, but there has been so much more achieved on top of this. The hugely successful Heritage Trail continues to develop with the installation of an art work on Hog Hill celebrating the role of the railway in Uppingham. Our thanks go to the Arts Council for funding this. Additionally we have used Lottery Funding to employ a research archivist to populate the Heritage Trail web site and virtual museum and over the coming months you will see some fascinating details of Uppingham's past become available to you from this source. Continuing with the theme of using grants to fund projects within Uppingham I can report on the progress of the new skate park on Tod's Piece. By the time you are reading this I hope that the youngsters of Uppingham will be using their new facility and us older ones might even try out the adult exercise equipment that is also being installed thanks to a generous grant from WREN. And lastly, but by no means least, I can report that formal planning permission has been sought from Rutland County Council to redevelop the Town Hall as Community Hub to incorporate a new sprung dance floor, meeting rooms for community groups (including the potential for a youth club), council offices and chambers, art and heritage display areas and a potential new home for the Uppingham Library.

2. Chairman's Report (continued)

All of this has been professionally produced and costed thanks to a significant grant from the HCA.

So, to conclude, thank you for giving me the privilege to be your Mayor and to represent the Town Council at numerous events both locally and nationally. I want to also say thank you on your behalf to my fellow councillors some of whom will be standing down at the end of this council term in May 2015. Please remember in this cynical age that there are still some wonderfully public spirited people out there. All of the Town Councillors give their time freely for the good of the Town and we are always keen to welcome likeminded souls to join us. At the very least, why not come along to one of our council meetings and see us in action as all meetings are open to the public!

David Ainslie

Mayor of Uppingham

3. Vision, Aims and Objectives



Uppingham Town Vision Aims Objectives Priorities Council

Published Nov 2012: Revised June 14 Life of council subject to development

- 4						
Our	For Uppingham to be a thriving market town that meets the needs and aspirations of all. To be a town that is enjoyable to live and work in with a sestainable future					
Vision						
Strategic Aims	To have housing and New Build dwellings in the quantities and quality to meet our needs.	To have a vibrant Town Centre and High Street. The Market Place to retain its character whist ensuring it remains a community asset.	To support Economic Development and Sustainability for Uppingham	To further develop the physical and social infrastructure of the town	To reflect the wishes of the people of Uppingham in respect of use of Open Spaces, especially Tod's Piece	To ensure the adequacy of the capacity of the Town Council to cope with current and future demands
Strategic Objectives All strategic objectives interface with the development and implementation of the Neighbourhood Plan and development orders	Ensure that the Town Council retains a major role though an effective Planning Committee and a successful Referendam outcome for the Neighbourhood Plan Engage fully with Developers. Engage fully with providers of Social Housing,	Complete discussions with RCT regarding the control of the Market Place (Including ownership of the asset). Work with community groups (e.g. Business Forum) to support local businesses.	Engage with appropriate agencies and organisations such as Uppingham First, Uppingham Town Partnership and RCC to encourage employment opportunities. Engage with existing major employers. Actively engage with potential employers to attract them to Uppingham. Promote Tourism generally. Specifically, by the development and maintenance of the Heritage Trail. The development of appropriate locations to provide further employment opportunities Support initiatives for delivery of faster broadband.	Continue in discussions with RCC regarding the future of the Library (including ownership of the asset) in conjunction with consideration of plans to redevelop the facilities of the Town Hall to provide a Community Hub. To continue to support key community groups contributing to the social infrastructure of the town. To utilize, where appropriate, legislation available (e.g., "Right to Bid" and "Right to Challenge"). Value and recognise the contribution of Uppingham School to the physical and social infrastructure of the town.	Participate in public consultation on the uses of Tod's Piece. Consider use of Community "Right to Bid" where appropriate. Seek transport improvements and links to include an effective local transport system	Ensure the adequacy and skill levels of staff Ensure adequate Technological support is available to staff & Councillors Ensure that the skill & Inowledge levels of councillors are maximised Ensure that sufficient funding through precept and other sources is available for council to work towards its strategicules.
Council Priorities	Active participation in the Neighbourhood Plan Delivery Task Group Recruiting an appropriately skilled replacement for the retiring Town Clerk Working closely with RCC to achieve our aims Completing our negotiations with RCC regarding the Cur Parking SIA and the Market Place					
Council Aspirations	Active participation in a future Town Centre Management Plan Developing plans leading to seeking Planning Permission for Town Hall refurbishment/community hub Exploring other opportunities for localism Supporting Broadband initiatives					

4. Income and Expenditure Account for Year Ended 31st March 2014

The following pages are from the signed and audited accounts.



UPPINGHAM TOWN COUNCIL

INCOME AND EXPENDITURE ACCOUNTS

YEAR ENDED 31ST MARCH 2014



UPPINGHAM TOWN COUNCIL Income & Expenditure Account 01/04/2013 to 31/03/2014

(Last) Year Ended 31 st. March 2013	(Cu	ırrent) Year Ended 31st. March 2014
145.44 1,592.00 250.00 851.40 50,000.00 82,585.00 6,606.00 22,304.00 15,225.00 550.00 2,239.41 1,241.94 1,741.75 10,000.00 19,500.00 9,300.00 £224,131.94	Income PARKS & OPEN SPACES GENERAL ADMINISTRATION MISCELLANEOUS TOWN HALL PUBLIC LIGHTING CAPITAL EXPENDITURE PRECEPT CEMETERY INCOME TOWN HALL INCOME MARKET RENTS INCOME MARCH FAIR INCOME INVESTMENT INTEREST ALLOTMENT RENTS INCOME NEIGHBOURHOOD PLAN HERITAGE TRAIL FEASABILITY GRANT	3,814.12 10.00 1,060.96 0.00 765.00 0.00 90,095.00 5,659.66 19,307.00 15,241.50 550.00 2,144.83 748.37 1,759.50 11,675.00 15,600.00 0.00
11,598.53 49,809.14 31,547.65 10,452.65 2,559.60 4,190.70 435.74 54,181.20 8,051.62 9,718.68 1,658.87 7,060.71 607.15 10.30	Expenditure PARKS & OPEN SPACES GENERAL ADMINISTRATION MISCELLANEOUS TOWN HALL PUBLIC LIGHTING MARKET PLACE ALLOTMENTS CAPITAL EXPENDITURE CEMETERY EXPENDITURE ALLOTMENT RENTS INCOME LOAN PWLB NEIGHBOURHOOD PLAN GRATUITY HERITAGE TRAIL FEASABILITY GRANT Prov for Dbtful Debts	17,286.58 47,456.89 27,304.57 14,630.92 1,866.56 4,212.75 199.66 0.00 6,407.36 2.46 9,718.68 10,674.09 0.00 25,755.68 7,874.78 0.00 £173,390.98
49,706.89 224,131.94 273,838.83 191,882.54 81,956.29 -25,663.49 £56,292.80	General Fund Balance at 1st. April 2013 ADD Total Income DEDUCT Total Expenditure Transfer to Reserves Balance at 31st. March 2014 Transfers:	56,292.80 168,430.94 224,723.74 173,390.98 51,332.76 -6,858.45 £44,474.31

General Fund to Earmarked Reserve £6,858.45

UPPINGHAM TOWN COUNCIL BALANCE SHEET 31/03/2014

(Last) Year Ended 31 st. March 2013		(Current) Year Ended 31st. March 2014
£	LONG TERM ASSETS Investments Long Term Debtors	£ 0.00 0.00
	CURRENT ASSETS Stocks and stores Work in progress	0.00 0.00
962.75	Debtors (Net of provision for doubtful debts)	989.50
3,239.06	Payments in advance VAT Recoverable	0.00 7,978.33
148,448.54	Temporary lendings (investments) Cash in hand	0.00 123,875.66
152,650.35	TOTAL ASSETS	132,843.49
16,096.99	CURRENT LIABILITIES Creditors Temporary borrowing	1,249.99 0.00
136,553.36	NET ASSETS	131,593.50
56,292.80	Represented by: General fund balance	44,474.31
16,548.88	Reserves:	000
63,711.68	Capital Earmarked External	16,548.88 70,570.13
	Adjustments	0.00 0.00
136,553.36		131,593.32

The above statement represents fairly the financial position of the authority as at 31/03/2014 and reflects its income and expenditure during the year.

Approved by the Council on

1 May 2014

Signed

Susan Awcock

Responsible Financial Officer

Signed

David Casewell Chairman

UPPINGHAM TOWN COUNCIL ACCOUNTS YEAR ENDED 31ST MARCH 2014 SUPPORTING NOTES

1.ASSETS

Movements in the year:

During the year the following assets were purchased at the cost shown.

Heritage Trail Board, lecterns, railings

17,000.00

123,268.00

8,383.00

3,454.00

10,000.00

During the year the following assets were disposed off

Nil

As at 31 March 2014 the following assests were held:

ASSET	BASIS OF VALUATION	VALUE (£)
Recreation Ground - Tod's Piece	Nominal	1.00
Burial Ground - London Road	Nominal	1.00
Allotments - Tod's Piece	Nominal	1.00
Allotments - Leciester Road	Nominal	1.00
Burial Ground - Leicester Road	Nominal	1.00
BUILDINGS		
Town Hall	Insurance value	1,204,248.00
OTHER		
Town Hall Contents	Insurance value	92,784.00

Insurance value

Insurance value

Insurance value

Insurance value

The basis of valuation of these assets is replacement value plus additions at cost: Community Land is valued at Nil.

2. LEASES

Property

Regalia

Christmas Lights

Burial Registers

As at 31st March 2014 the following lease was in operation

Lessor	Purpose	Annual Rent payable	Yea	or of expiry
Ricoh	Photocopier	£714.16		2016
3. BORROWINGS At close of business on 31 Public Works Loan Board Public Works Loan Board	st March 2014 the follow 492087 498696	ring amounts were outstanding	£	86,047.15 23,383.53

4. DEBTS OUTSTANDING

£

As at 31st March 2014 outstanding debts

Less than 3 months

5. TENANCIES

During the year the following tenancies were held:

Council as Landlord:

Tenant	Property	Rent P.A.	Reparing/ non repairing
Football Club Bowls Hut Scouts Hut	Hut/Pitch	295.00 1,500.00 75.00	non repairing non repairing non repairing
Council on Tonant			

Council as Tenant

Rutland County Council Market Place Non repairing

6. Payments under the General Power of Competance

Payee	Nature of payment	£
Uppingham Town Partnership	Grant	1,000.00
Uppingham in Bloom	Grant	2,000.00
Uppingham Flower & Produce Show	Grant	1,000.00
Limes, Firs & Spurs	Grant	150.00
Uppingham Youth Group	Grant	1,500.00
Uppingham Bowls Club	Grant	1,000.00
EMACS	Grant	1,000.00
Jodiee Salt	Grant	
Rutland Citizens Advice Bureau		500.00
	Grant	2,500.00
CRUSE	Grant	500.00
Royal British Legion	Grant	50.00
		11,200.00

7. AGENCY WORK

During the year the council undertool	the following agency work on behalf of other authorit	ies
Commissioning authority	nature of work	£
None	None	None

8. ADVERTISING AND PUBLICITY

The following costs for advertising and Publicity were incurred during the year:

9. Capital Reserves

Movement on Capital Reserve

Opening Balance 16,548.88
Capital Receipts nil

Capital Receipts nil Less: amount used to finance capital expenditure nil

The capital reserve represents the amount of money available within the Council's fund balance that can only be used to finance capital expenditure and will be used to finance the new cemetery.

10. EARMARKED RESERVES

£	
	63,711.68
	43,711.68
	20,000.00
	£

The purposed of the Reserves is as follows:

Earmarked reserves represent the amount of money within the Council's fund balance that has been set aside for specific purposes:

Parking subsidy		8,500.00
Town Hall		10,000.00
Staff		18,000.00
Skate Park		10,000.00
Neighbourhood Plan		12,332.96
Heritage Trail		8,737.17
Feasability Study	Town Hall	3,000.00
, , , , , , , , , , , , , , , , , , , ,		70,570.13

11. CONTINGENT LIABILITIES

A contingent loss (cost) will be accrued in the financial statements where it is probable that a future event will confirm a material loss (cost) which can be estimated with reasonable accuracy i.e. signed by the **RFO**.

Where a material contingent loss (cost) is not accrued, perhaps because it cannot be accurately estimated or because the event is not consideres sufficently certain, it is disclosed in this note the balance sheet

Signed

Chairman 7. 05-14.

Signed. Signed S

5. Estimates for Year 2015/16

The following pages are the approved budgets for the coming financial year.

Year Ending 31st March 2016			
	2014/2015	2015/2016	
PARKS & OPEN SPACES			
Grounds Maintenance	6,500	8,000	
Maintenance (Litter Pickers)	1,700	1,600	
Play areas & Skate Park	2,500	2,000	
Misc	500	500	
Гree work	700	700	
Seats	500	600	
Sub - Total	12,400	13,400	
GENERAL ADMIN			
Zurich Insurance	3,200	3,400	
Salaries, Income Tax NI	48,500	41,000	
Office Maint. Furniture & Equip	800	800	
Training/Conference	400	500	
Photocopier Rental/ Usage	800	1,000	
Legal Charge	1,000	10,000	
Audit Fees	1,100	1,400	
Stationery. Advert, Postage	800	800	
Publications	1,000	800	
Subscriptions	1,000	900	
Sub - Total	58,600	60,600	
MISCELLANEOUS			
Christmas Lights	4,000	4,200	
Grants/Donation	15,000	12,000	
Chairmans Allowance	650	650	
Maintenance Church Clock	180	180	
Misc Contingencies	600	600	
CCTV	2,000	2,000	
Tourism & Publicity	250	300	
Budgetary Participation	2,000	2,000	
Notice Boards	2,000		(£2000 in reserves)
Sub - Total	26,680	21,930	•
TOWN HALL			
Business Rates	2,000	2,300	
Heating	1,900	2,000	
Lighting	1,500	1,700	
Telephone	1,000	1,000	
Internet	1,000	1,300	
General Maintenance	5,000	5,000	
Water Rates	300	350	
Performing Rights, Royalties	600	650	
Cleaning Materials	200	200	
Floral Baskets	120	120	
Loan renovations	3,540	3,540	
	17,160	18,160	

Uppingham Town Council		
Year Ending 31st March 2016		
PUBLIC LIGHTING		
Repairs/ Replacements/Maintenance	1,500	1,500
Energy Charges	1,600	1,600
Improvements	2,000	2,000
SUB TOTAL	5,100	5,100
CAR PARKS		
Electric Car Charge point		200
MARKET PLACE		
Ground Rent	2,850	2,850
Rates	1,800	2,000
SUB TOTAL	4,650	4,850
ALLOTMENTS		
Water Rates	300	400
Maintenance	2,000	500
SUB-TOTAL	2,300	900
NEW CEMETERY		
Loan	6,200	6,200
TOTAL EXPENDITURE	133,090	131,340

Uppingham Town Council

Year Ending 31st March 2016

INCOME

	2014/2015	2	2015/2016
Town Hall Lettings	20,000)	20,000
Market Rents	15,000)	15,000
March Fair	550)	550
Rents	1,800)	1,800
Investment Interest	600)	100
Allotment Rents	1,600)	1,500
Sub- total	39,550)	38,950
NET EXPENDITURE	93,540	1	92,390
FROM GENERAL ACCOUNT	3,445	;	
PRECEPT	90,095	i	
Local Council Tax Support Grant	- 7,31 ² 82,78 1		7,314 85,076
	02,703	5	33,070

Uppingham Town Council

Year Ending March 2016 - Cemeteries

EXPENDITURE

EATENDITORE	2014/2015	2015/2016
Grounds Maintenance	3,200	4,000
Rates	450	500
Tree Works	500	500
Repairs	500	500
Salary Apportionment	2,500	2,500
TOTAL EXPENDITURE	7,150	8,000
INCOME		
Burial Fees	3,000	3,000
TOTAL INCOME	3,000	3,000
Contribution	4,150	5,000

6. Parochial Charity Account – Year Ended 31st March 2015

The following page is a financial statement for the two accounts held.

Uppingham Parochial Charities

Poors Land at Ashton

Statement of Account as at 31st March 2015

	£
Balance Brought Forward as at 1st April 2014	1,303.53
Income	
R W Joyce Rental Income: 1st Half 2014 2nd Half 2014	237.00 237.00
Miscellaneous Income	-
Share Dividend	434.76
Interest	0.13
Total Income >	908.89
Expenditure	
Grants 3rd Sept 2014	259.00
10th March 2015	341.00
Total Expenditure >	600.00
Opening Balance as at 1/4/14 plus income less expenditure >	1,612.42
Barclays Community Account (A/C 80902829) Barclays Savings Account (A/C 80902837)	1,346.66 265.76 1,612.42

Prepared by Neil Wedge Uppingham Town Clerk

Date 14th April 2015

End of Annual Report