Uppingham Town Council

Uppingham Town Centre fund

Initial Project Proposal

**Section 1: You and Your Organisation**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Organisation Name |  |  | Contact Person |  |
| Project Name |  |  | Email |  |
| Project Address |  |  | Contact Address |  |
|  |
| Post Code |  |  | Post Code |  |
| Tel no |  |  | Tel no |  |

**Section 2: Project Costs (not including costs already incurred)**

|  |  |
| --- | --- |
| **Description** | **£** |
|  |  |
|  |  |
|  |  |
|  |  |
| **Total Project Cost** |  |
|  |  |
| **Funding Requested from this scheme** | **£** |
| **[Staff Use: % of Total Project Cost Requested]** | **%** |

**Section 3: Eligibility Checklist (see overleaf for more details)**

|  |  |  |
| --- | --- | --- |
|  | **Yes** | **No** |
| Forming part of a planned strategy to upgrade/improve the town centre |  |  |
| Mitigate the impact of growth on supporting local infrastructure within the town |  |  |
| Demonstrating a strong social, environmental or economic justification |  |  |
| Having funding available from other sources to support the use of the Uppingham Town Centre fund |  |  |
| Demonstrating that the use of other funding sources has been maximised |  |  |
| Having an accountable and robust delivery plan |  |  |
| Having no obstacles to delivery and being deliverable within an appropriate timescale |  |  |
| Having support of relevant ‘stakeholder’ groups |  |  |
| Sustainable with, for example, robust maintenance arrangements in place |  |  |
| Having a clear delivery timescale and risk management plan |  |  |

If you are able to tick **Yes** in all of the boxes above, you may be eligible to apply for funding. Please return this form to the Town Clerk,   
c/o Neil Wedge, The Town Hall, High Street East, Uppingham, LE15 9PY  
[townclerk@uppinghamtowncouncil.co.uk](mailto:townclerk@uppinghamtowncouncil.co.uk) and we will send you a full application form

|  |  |
| --- | --- |
| Signed |  |
| Print Name |  |
| Position within organisation |  |
| Date |  |

**Who can apply?**

Application is open to any organisation that fits into one of the categories listed below; provides services to Rutland residents; and is either based in Uppingham or is seeking to be based in Uppingham:

* Clubs and Community Associations
* Hall Management Committees
* Rutland Parish, Town or County Councils
* Scouts, Guides or Cadets
* Schools (for community use of their facilities)
* Charitable organisations, including Charitable Incorporated Organisations
* Social enterprises, Community Interest Companies or Industrial Provident Societies

**Who can’t apply?**

* Private individuals
* Private limited companies or franchises
* Private members clubs
* Organisations operating openly discriminatory practises
* Organisations that do not have a base in Uppingham or

do not offer services to Uppingham residents in Uppingham

**What type of expenditure is eligible?**

Examples of eligible project expenditure are:

* Building modernisation
* Sustainability improvements (reduced running costs)
* Structural improvements
* Accessibility improvements (including paths, walkways and cycle storage)
* Outdoor lighting, fencing or improved signage
* Large items of equipment, exhibition or display equipment, or vehicles
* Improvements to clubhouses and / or communal social facilities
* Improvements to parks and open spaces (e.g. play areas and youth facilities)
* Improvements to existing school site dual use facilities where facilities are openly available to the community at least 48 weeks of the year.

**What type of expenditure is ineligible?**

The following items of project expenditure are ineligible:

* Purchasing land or buildings for the future (not for use as part of your project)
* Projects or works that have already commenced
* Personal sport or arts equipment and clothing
* Living quarters for grounds staff or other employees
* Projects intended primarily for commercial gain
* Funds to build up a reserve or surplus or repay loans that have been taken out
* Projects that primarily promote religious beliefs or discriminatory practices
* Projects that are based on school sites where the main purpose is for curriculum use