

Detailed Income & Expenditure by Budget Heading 01/01/2018

Month No: 10

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 General Administration								
4000 Salaries	0	22,798	41,897	19,099		19,099	54.4%	
4005 Training & Meetings	0	387	1,000	613		613	38.7%	
4010 Office Main & Equipment	0	778	800	22		22	97.2%	
4015 Photocopier	0	1,081	1,200	119		119	90.1%	
4020 Publications/newsletters	0	970	1,000	30		30	97.0%	
4025 Stationery	0	453	800	347		347	56.6%	
4026 Postage	0	151	250	99		99	60.6%	
4030 Subscriptions	0	814	900	86		86	90.4%	
4035 Insurance	0	2,973	3,000	27		27	99.1%	
4040 Profession Services	0	2,467	1,500	(967)		(967)	164.4%	760
4045 Audit Fees	0	(655)	1,800	2,455		2,455	(36.4%)	
4050 Internet	0	1,085	1,600	515		515	67.8%	
General Administration :- Indirect Expenditure	0	33,301	55,747	22,446	0	22,446	59.7%	760
6000 plus Transfer from EMR	0	5,760						
6001 less Transfer to EMR	0	2,000						
Movement to/(from) Gen Reserve	0	(29,541)						
110 Miscellaneous (RFO)								
1090 Interest	0	119	300	181			39.5%	
1095 Property Rent	0	1,825	1,710	(115)			106.7%	
1330 Grant (Income)	0	175	0	(175)			0.0%	
Miscellaneous (RFO) :- Income	0	2,119	2,010	(109)			105.4%	0
4000 Salaries	0	4,273	6,473	2,200		2,200	66.0%	
4040 Profession Services	0	0	0	0		0	0.0%	100
4100 Grants/Donations (Exp.)	0	7,850	12,000	4,150		4,150	65.4%	
4105 Chairman's Allowance	0	650	650	0		0	100.0%	
4120 Tourism & Publicity	0	698	1,000	302		302	69.8%	
4125 Budgetary Participation	0	512	2,500	1,988		1,988	20.5%	
4130 Miscellaneous	0	544	300	(244)		(244)	181.3%	
Miscellaneous (RFO) :- Indirect Expenditure	0	14,526	22,923	8,397	0	8,397	63.4%	100
Net Income over Expenditure	0	(12,408)	(20,913)	(8,505)				
6000 plus Transfer from EMR	0	100						
Movement to/(from) Gen Reserve	0	(12,308)						
120 Town Hall								
1130 Town Hall Lettings	0	16,691	21,500	4,809			77.6%	
Town Hall :- Income	0	16,691	21,500	4,809			77.6%	0

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4000 Salaries	0	2,626	3,978	1,352		1,352	66.0%	
4200 Heating (Gas)	0	330	1,800	1,470		1,470	18.3%	
4205 Electricity	0	1,470	1,300	(170)		(170)	113.1%	
4210 Telephone	0	537	800	263		263	67.1%	
4215 Maintenance	0	8,884	7,500	(1,384)		(1,384)	118.5%	1,000
4220 Business Rates	0	1,498	1,991	493		493	75.2%	
4225 Water Rates	0	180	380	200		200	47.5%	
4230 Performing Rights Licence	0	432	700	268		268	61.6%	
4235 Cleaning Materials	0	358	750	392		392	47.8%	
4240 Floral Baskets	0	0	150	150		150	0.0%	
4245 Bin Waste Collection TH	0	934	125	(809)		(809)	746.8%	
Town Hall :- Indirect Expenditure	0	17,248	19,474	2,226	0	2,226	88.6%	1,000
Net Income over Expenditure	0	(557)	2,026	2,583				
6000 plus Transfer from EMR	0	6,000						
6001 less Transfer to EMR	0	16,000						
Movement to/(from) Gen Reserve	0	(10,557)						
130 Parks & Open Spaces								
1165 Electric Car Charging (Income)	0	54	240	186			22.4%	
Parks & Open Spaces :- Income	0	54	240	186			22.4%	0
4000 Salaries	0	2,225	3,386	1,161		1,161	65.7%	
4130 Miscellaneous	0	0	200	200		200	0.0%	
4215 Maintenance	0	12,209	10,000	(2,209)		(2,209)	122.1%	
4300 Seats (Exp.)	0	542	750	208		208	72.3%	
4305 Tree Work	0	100	1,500	1,400		1,400	6.7%	
4310 Play Area Inspection / Repair	0	0	1,000	1,000		1,000	0.0%	
4315 Christmas Lights	0	3,831	6,500	2,669		2,669	58.9%	
4320 CCTV	0	1,800	1,700	(100)		(100)	105.9%	
4335 Electric Car Charging Costs	0	319	550	231		231	58.0%	
4345 Skate Park	0	0	1,500	1,500		1,500	0.0%	
Parks & Open Spaces :- Indirect Expenditure	0	21,026	27,086	6,060	0	6,060	77.6%	0
Net Income over Expenditure	0	(20,972)	(26,846)	(5,874)				
6000 plus Transfer from EMR	0	5,000						
6001 less Transfer to EMR	0	2,500						
Movement to/(from) Gen Reserve	0	(18,472)						

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140 Market Place								
1200 Market Stall Rents	0	12,315	16,000	3,685			77.0%	
1205 Charity Stall Rents	0	30	0	(30)			0.0%	
1210 March Fair Rents	0	0	575	575			0.0%	
Market Place :- Income	0	12,345	16,575	4,230			74.5%	0
4205 Electricity	0	0	350	350		350	0.0%	
4220 Business Rates	0	1,294	1,408	114		114	91.9%	
4225 Water Rates	0	0	150	150		150	0.0%	
4360 Ground Rent	0	2,820	2,850	30		30	98.9%	
Market Place :- Indirect Expenditure	0	4,114	4,758	644	0	644	86.5%	0
Movement to/(from) Gen Reserve	0	8,232						
150 Allotments								
1250 Allotment Rents	0	1,713	1,800	88			95.1%	
Allotments :- Income	0	1,713	1,800	88			95.1%	0
4215 Maintenance	0	(597)	4,000	4,597		4,597	(14.9%)	
4225 Water Rates	0	93	300	207		207	31.0%	
Allotments :- Indirect Expenditure	0	(504)	4,300	4,804	0	4,804	(11.7%)	0
Movement to/(from) Gen Reserve	0	2,217						
160 Public Lighting								
1280 Public Lighting (Income)	0	10,000	0	(10,000)			0.0%	10,000
Public Lighting :- Income	0	10,000	0	(10,000)				10,000
4205 Electricity	0	24	2,200	2,176		2,176	1.1%	
4215 Maintenance	0	0	1,500	1,500		1,500	0.0%	
Public Lighting :- Indirect Expenditure	0	24	3,700	3,676	0	3,676	0.6%	0
Net Income over Expenditure	0	9,976	(3,700)	(13,676)				
6001 less Transfer to EMR	0	15,000						
Movement to/(from) Gen Reserve	0	(5,024)						
170 Cemeteries								
1300 Burial Fees (Income)	0	2,545	3,500	955			72.7%	
Cemeteries :- Income	0	2,545	3,500	955			72.7%	0
4215 Maintenance	0	330	4,000	3,670		3,670	8.3%	
4220 Business Rates	0	346	470	124		124	73.5%	

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4225 Water Rates	0	53	200	147		147	26.6%	
4305 Tree Work	0	0	1,500	1,500		1,500	0.0%	
Cemeteries :- Indirect Expenditure	<u>0</u>	<u>729</u>	<u>6,170</u>	<u>5,441</u>	<u>0</u>	<u>5,441</u>	<u>11.8%</u>	<u>0</u>
Net Income over Expenditure	<u>0</u>	<u>1,816</u>	<u>(2,670)</u>	<u>(4,486)</u>				
6000 plus Transfer from EMR	0	3,000						
Movement to/(from) Gen Reserve	<u>0</u>	<u>4,816</u>						
<u>180 Loans</u>								
4450 Loan For Leic Road Cemetery	0	6,179	6,200	21		21	99.7%	
4460 Town Hall Loan	0	1,770	3,540	1,770		1,770	50.0%	
Loans :- Indirect Expenditure	<u>0</u>	<u>7,949</u>	<u>9,740</u>	<u>1,791</u>	<u>0</u>	<u>1,791</u>	<u>81.6%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>0</u>	<u>(7,949)</u>						
<u>190 Precept</u>								
1076 Precept	0	105,393	105,393	0			100.0%	
Precept :- Income	<u>0</u>	<u>105,393</u>	<u>105,393</u>	<u>0</u>			<u>100.0%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>0</u>	<u>105,393</u>						
<u>250 Neighbourhood Plan</u>								
4040 Profession Services	0	0	5,000	5,000		5,000	0.0%	
Neighbourhood Plan :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>5,000</u>	<u>5,000</u>	<u>0</u>	<u>5,000</u>	<u>0.0%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>						
Grand Totals:- Income	0	150,860	151,018	158			99.9%	
Expenditure	0	98,412	158,898	60,486	0	60,486	61.9%	
Net Income over Expenditure	<u>0</u>	<u>52,447</u>	<u>(7,880)</u>	<u>(60,327)</u>				
plus Transfer from EMR	0	19,860						
less Transfer to EMR	0	35,500						
Movement to/(from) Gen Reserve	<u>0</u>	<u>36,807</u>						

Item 9

Uppingham Town Council 2017/18 2017/18

Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
4000	Salaries	100	General Administration	Salary line enhanced in 2017/18 to provide for additional office support. Hold until resolved.
4005	Training & Meetings	100	General Administration	Reduce by £200 for next year
4010	Office Main & Equipment	100	General Administration	Will spend 90%+ by year end - keep as current year.
4015	Photocopier	100	General Administration	Marginal increase by £100 as will over run slightly in first full year of new machine
4020	Publications/newsletters	100	General Administration	Bumper mid year edition should maintain budget as is.
4025	Stationery	100	General Administration	Marginal increase
4026	Postage	100	General Administration	Maintain existing budget
4030	Subscriptions	100	General Administration	Increase by £100 potential overspend
4035	Insurance	100	General Administration	Need to allow some additional premium to cover recreation land at Leic Rd
4040	Profession Services	100	General Administration	This will increase by at least £600 for payroll services following RCC outsourcing and HR Advice
4045	Audit Fees	100	General Administration	Potentially see an increase with new external auditor appointment and new internal auditor is more
4050	Internet	100	General Administration	Reduce budget by £200 - have tidied up BT account holding this year.
4130	Miscellaneous	100	General Administration	Keep as zero
4215	Maintenance	100	General Administration	Keep as zero
1080	Grants/Donations (Income)	110	Miscellaneous (RFO)	One off miscellaneous contributions but not to be budgeted for as regular income
1090	Interest	110	Miscellaneous (RFO)	Reduce income from interest as lower than imagined balance held with CCLA
1095	Property Rent	110	Miscellaneous (RFO)	Marginal increase due to changes slightly in UTFCC ground rent - up £180 + Rec Land to Floors £5k
4000	Salaries	110	Miscellaneous (RFO)	Maintain at existing budget
4100	Grants/Donations (Exp.)	110	Miscellaneous (RFO)	Maintain existing budget as in previous years
4105	Chairman's Allowance	110	Miscellaneous (RFO)	Maintain existing budget
4110	Church Clock	110	Miscellaneous (RFO)	There will be an annual contribution to servicing the church clock £275 plus VAT approx.
4115	Elections	110	Miscellaneous (RFO)	Keep as zero
4120	Tourism & Publicity	110	Miscellaneous (RFO)	Increase of £500 to support the ongoing development and maintenance of LoveUppingham
4125	Budgetary Participation	110	Miscellaneous (RFO)	Maintain existing budget
4130	Miscellaneous	110	Miscellaneous (RFO)	Maintain existing budget

Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
1110	Income Mayor's Fundraiser	115	Mayor's Fundraiser	Keep as zero
1130	Town Hall Lettings	120	Town Hall	Maintain as will have to cancel some weeks to undertake maintenance - could review charging?
4000	Salaries	120	Town Hall	Maintain budget
4040	Profession Services	120	Town Hall	New - Annual PAT Testing and H&S Reports
4130	Miscellaneous	120	Town Hall	Keep as zero
4200	Heating (Gas)	120	Town Hall	Maintain budget
4205	Electricity	120	Town Hall	Marginal increase based on current year spend
4210	Telephone	120	Town Hall	Maintain budget
4214	Planned Maintenance	120	Town Hall	New - Planned Maintenance for Council assets incl Town Hall & Open Spaces
4215	Maintenance	120	Town Hall	Now general maintenance items - new scheduled costs is added to 4124 Planned Maintenance
4220	Business Rates	120	Town Hall	Maintain budget
4225	Water Rates	120	Town Hall	Maintain existing budget
4230	Performing Rights Licence	120	Town Hall	Maintain existing budget - some capacity for an increase which due to users will happen
4235	Cleaning Materials	120	Town Hall	Marginal reduction
4240	Floral Baskets	120	Town Hall	Maintain existing budget
4245	Bin Waste Collection TH	120	Town Hall	Green bin charge and additional waste disposal from Tod's Piece resulted in extra cost
1160	Seats (Income)	130	Parks & Open Spaces	Keep as zero
1165	Electric Car Charging (Income)	130	Parks & Open Spaces	Only come into place in June 2017 and producing circa £18/month and costing £38/month
1330	Grant (Income)	130	Parks & Open Spaces	Keep as zero
1370	Miscellaneous	130	Parks & Open Spaces	Keep as zero
4000	Salaries	130	Parks & Open Spaces	Maintain existing budget
4130	Miscellaneous	130	Parks & Open Spaces	Cost of share in utilities for Tod's Piece WCs with UTFC
4215	Maintenance	130	Parks & Open Spaces	Marginal increase in budget to include tree inspection
4300	Seats (Exp.)	130	Parks & Open Spaces	Maintain existing budget
4305	Tree Work	130	Parks & Open Spaces	Maintain existing budget
4310	Play Area Inspection / Repair	130	Parks & Open Spaces	Increased from £1,000 to £1,700 to cover annual, quarterly and weekly inspection regime

Uppingham Town Council 2017/18 2017/18
Budget Notes

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4315	Christmas Lights	130	Parks & Open Spaces	Maintain budget - No spare stock or reserve currently (installation costs £4,500)
4320	CCTV	130	Parks & Open Spaces	Maintain existing budget
4325	Notice Boards	130	Parks & Open Spaces	For discussion and prioritisation
4330	Parking Subsidy	130	Parks & Open Spaces	Resolved to not pay anymore - Keep as zero
4335	Electric Car Charging Costs	130	Parks & Open Spaces	Maintain existing budget
4340	Grant Expenditure - Projects	130	Parks & Open Spaces	Keep as zero
4345	Skate Park	130	Parks & Open Spaces	Maintain existing budget
1200	Market Stall Rents	140	Market Place	Marginal increase of £750
1205	Charity Stall Rents	140	Market Place	Nominal income of £50 per annum
1210	March Fair Rents	140	Market Place	Maintain existing budgeted income
1215	Christmas Lights (Income)	140	Market Place	Keep as zero
4205	Electricity	140	Market Place	Maintain existing budget
4215	Maintenance	140	Market Place	Keep as zero
4220	Business Rates	140	Market Place	Maintain existing budget
4225	Water Rates	140	Market Place	Maintain existing budget
4250	Market Place Equipment	140	Market Place	Keep as zero
4360	Ground Rent	140	Market Place	Reduce budget marginally by £30
1250	Allotment Rents	150	Allotments	Maintain existing budgeted income
4130	Miscellaneous	150	Allotments	Keep as zero
4215	Maintenance	150	Allotments	Reduction by £1500
4225	Water Rates	150	Allotments	Maintain existing budget
1280	Public Lighting (Income)	160	Public Lighting	Keep as zero
4205	Electricity	160	Public Lighting	Revised upwards as RCC now have some more detail following Heritage Lighting installation.
4215	Maintenance	160	Public Lighting	Keep as zero
4365	Improvements	160	Public Lighting	Keep as zero
1300	Burial Fees (Income)	170	Cemeteries	Marginal increase - £250

Budget Notes

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4000	Salaries	170	Cemeteries	Keep as zero
4040	Profession Services	170	Cemeteries	Keep as zero
4215	Maintenance	170	Cemeteries	Unlikely to spend £4k in 2017/18 - reduce by £1,100 for 2018/19
4220	Business Rates	170	Cemeteries	Maintain existing budget
4225	Water Rates	170	Cemeteries	Reduction by £50
4305	Tree Work	170	Cemeteries	Not likely to spend as expended budgeted amount at end of 2016/17. Reduce by £500
4400	Burial Fees (Exp.)	170	Cemeteries	Keep as zero
1305	RCC Contribution	171	RCC Contribution	Keep as zero
1400	S106 & CIL Received	175	Section 106 CIL	Approximate payment now confirmed for 2018/19 for the Bloor Homes site
4420	Section 106 Grants	175	Section 106 CIL	Keep as zero - none planned currently
4450	Loan For Leic Road Cemetery	180	Loans	Maintain existing budget
4455	Repayment of PWLB Loan	180	Loans	Keep as zero
4460	Town Hall Loan	180	Loans	Maintain existing budget
1076	Precept	190	Precept	0% increase awaiting guidance from budget process
1077	Council Tax Support Grant	190	Precept	No longer able to receive this from RCC - Keep as zero
1330	Grant (Income)	200	Capital Exp. & Capital Added	Keep as zero
4510	Wren Grant (Exp.)	200	Capital Exp. & Capital Added	Keep as zero
1330	Grant (Income)	210	Projects	Keep as zero
1350	Neighbourhood Plan (Grant)	210	Projects	Keep as zero for now and to be determined from N Plan Refresh
4040	Profession Services	250	Neighbourhood Plan	Maintain existing budget
4130	Miscellaneous	250	Neighbourhood Plan	Keep as zero