

8C



UPPINGHAM TOWN COUNCIL

7 MAR 2018

Town Clerk: Neil Wedge

Telephone: 01572 822681
 Email: townclerk@uppinghamtowncouncil.co.uk
 Website: uppinghamtowncouncil.gov.uk
 Twitter: @UppinghamTC

Address: Town Hall, High Street East, Uppingham,
 Rutland LE15 9PY

Grant Aid Application Form

Part 1 – Information about you or your organisation:

Name of Organisation:	R.T.C.S Enterprise C.I.C	
Name of Representative	Richard Ellis	
Telephone Numbers:	Main - 01572822623	Mobile - 07793069744
Email Address:	reenterprise@btinternet.com	
Address of Organisation:	1 Shepherds Way Uppingham Rutland LE159PW	
Address of Representative:	As above	
To whom should the grant aid cheque be made payable to?	R.T.C.S Enterprise C.I.C	

Part 2 – What is your idea and reason for applying for grant aid funds from Uppingham Town Council?

Supply a **Community Tool Reclaim Service** for Allotment Holders and other Uppingham gardeners.

The service will advertise to take in old but usable tools. We will then clean and sharpen tools and those donated will be offered to other allotment holders and other gardeners in the Uppingham community. People will be able to sign up to request donated/reclaimed tools. We will advertise the new service via a flyer and widely via social media and will open weekly. Tools will have to be delivered to us but we will make exceptions to offer collection/s for the more vulnerable who can't manage our allotment path. We will use a booking in sheet but also except walk ins.

The service will be open to coincide with our other projects; Friday Friends, My Grandad Used to and Uppingham Grows (see our current flyer attached). We do this so as to maximise the impact of the other projects.

A sign on our shed will state we store tools off site in a secure lock up; these simple security measures will ensure we discourage potential thieves. Our new marketing materials will footnote that tools are not stored on site. The advertised fact that tool security markers are in use will be an added deterrent. The local Police have previously delivered Shed Alarms and a Tool Security marker kit for Uppingham Grows to distribute, so far this has been very difficult to manage. The new **Community Tool Reclaim Service** will be a great way to distribute these out effectively to the allotment holders they are meant for.

Nothing exists like this in Uppingham and we feel it will add real value to our community. We know from existing donations and requests that it is needed so for a modest grant we can get it up and running and have a *plan to sustain it without seeking funding in the future.

*We may introduce a charged system in 2019 for tools to allow us reinvest monies into the project.

Part 3 – Who in the community would benefit from your project and what difference would it make?

We see the following beneficiaries:

- Reuse - Our wider gardening community who have old unused tools
- Existing allotment holders (all Uppingham allotments) requiring tools cleaned and or sharpened.
- Existing, as above, but requiring shed alarms and tool security marking.
- New allotment holders and other gardeners requiring starter tools.

We would like to reduce waste through reuse, reduce costs, improve tool security and widen the participation into gardening as a vehicle for positive wellbeing.

Part 4 – How will you know the project has been a success having used the money requested?

- We can easily monitor tools in tools out and quantifying the resources we have used.
- We will have an exact number/type of tools donated recorded as distributed and to whom.
- We will ask people to feedback via our My Grandad Used to questionnaires and on social media.
- Any fees for those using a future service and keeping their own tools will ensure sustainability, we can re purchase what we need and run the project long term.
- We would use our Facebook page and its posts as a way of reporting wins and successes.

Part 5 – What is the total cost of your project or idea? (please enclose any quotes you have received)

Attached are quotes for:

- Tool Sharpener/s - Norton Garden Tool Sharpener and spare £10.42 x 2 = **£20.84**
- G clamp for work bench - Irwin.T1204 4" CAP G/PURPOSE G- CLAMP - = **£16.00**
- Cleaning Fluids (vinegar water mix) Vinegar Golden Swan 5 L x 8 pack 40 Litres = **£30**
- Cleaning buckets large - 30 Litre Heavy Duty Bucket with Steel Handle, Pack of 5 = **£84**
- Wire brushes – Blake and bull set = **£13.80**
- Oils WD40 – WD-40.5ltr Multi-Purpose Lubricant with Spray Applicator = **£13.99**
- Gloves – Black Mamba Gloves PR-CTR = **£11.99**
- Flyers with design (500) A5 = **£150**
- Marketing - Website and Social Media = **£50**
- Volunteer expenses - **£50**

Request for funding = £248.62

Investment by us (R.T.C.S Enterprise C.I.C) = £200

Total project costs = £448.62

Part 6 – How much are you applying for?

Total cost is = £248.62 (see part 5)

Part 7 – Have you applied for funding elsewhere and if so to please provide details?

No

Part 8 – Please give a description and breakdown of how you will spend the money including the date when it is needed?

Monies need mid April 2018 – all spend by end April.

- Tools will be purchased based on quotes
 - Flyers will be designed , produced and distributed
 - Social media will be launched
 - Volunteer expenditure
-
- Tool Sharpener/s - Norton Garden Tool Sharpener and spare £10.42 x 2 = £20.84
 - G clamp for work bench - Irwin.T1204 4" CAP G/PURPOSE G- CLAMP - = £16.00
 - Cleaning Fluids (vinegar water mix) Vinegar Golden Swan 5 L x 8 pack 40 Litres = £30
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 - Oils WD40 – WD-40.5ltr Multi-Purpose Lubricant with Spray Applicator = £13.99
 - Gloves – Black Mamba Gloves PR-CTR = £11.99
 - Flyers with design (500) A5 = £150 – R.T.C.S SPEND
 - Marketing - Website and Social Media = £50– R.T.C.S SPEND
 - Volunteer expenses - £50– R.T.C.S SPEND

Part 9 – If your application is unsuccessful do you have other funds available to ensure your project or idea progresses? Please give details.

All other C.I.C monies are allocated e.g. annual cost of accounts and insurance

Part 10 – You will need to supply the most recent set of accounts for your organisation including a balance sheet where available or applicable. Please state the date of the accounts and attach a copy.

Current accounts attached - Since 2016 accounts we secured £3.8K funds from the Tesco bags of help. Scan of balance sheet and flyer also attached

Part 11 – Please confirm by attaching a letter of authority for this application to be made on behalf of the organisation or alternatively a set of formal minutes signed by the Chairman where a decision has been agreed to apply.

Please find attached: Approved annual minutes approving funding bids

Part 12 – Please confirm the following information if you are sports club or organisation:

A	Does your organisation include participation by children under the age of 18?		No
B	If 'yes' to A above do you have a safeguarding policy in place and operational? (if so please attach a copy)	Yes	No
C	Does your organisation include participation by both able and disabled individuals?	Yes	

Part 13 – Please confirm the following:

A	Do you agree to allow members of council inspect the project for the grant aid monies have been applied for?	Yes	
B	Do you agree to confirm that the funds have been used for the specific purposes set out in this application?	Yes	
C	Do you consent to provide an update for the annual town meeting held in May each year if requested to do so?	Yes	

Part 14 – Emergency funding application:

Please explain why this is an emergency funding application (only complete if this application needs to be granted outside of the months of May and November): Not applicable

Full Name: RICHARD ELLIS

Signature: *REllis*

Date: 08 March 2018

Please return the form and enclose a set of accounts (if applicable) to Neil Wedge, Uppingham Town Council, 49 High Street East, Uppingham, Rutland LE15 9PY

Uppingham Grows



At our Leicester Road allotment sites,
we use gardening to get fit and feel great!

Helping people feel
happy and healthy
through gardening:

Everyone welcome! Get busy gardening or just come to relax in a beautiful spot. Eco therapy really works! Refreshments are provided.

My Grandad
Used To!

Help us to capture those gardening and healthy food tips to create a legacy for our community.

Friday
Friends

Don't feel isolated or lonely; meet on a Friday in a lovely spot for a chat and refreshment.

Call us now to inquire: **07793 069744**
or email: **reenterprise@btinternet.com**

Open all year whatever the weather!

Website: www.rtcse.co.uk

Facebook: www.facebook.com/ricreenterprise

Twitter: [@ricreenterprise](https://twitter.com/ricreenterprise)

R.T.C.S Enterprise C.I.C has developed Uppingham Grows as a social enterprise project, reinvesting all money back into our business and the community we serve.

R.T.C.S. Enterprise C.I.C.

Company No. 08809808

Directors' Report and Unaudited Accounts

31 December 2016

R.T.C.S. Enterprise C.I.C.
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R.T.C.S. Enterprise C.I.C.

COMPANY INFORMATION

Directors

R. Ellis

T.H. Ellis

N. Wardall

Secretary

R. Ellis

Registered Office

1 Shepherds Way

Uppingham

Rutland

LE15 9PW

Accountants

Clarion Accountancy and Taxation Ltd

Clarion House

14 Church Street

Oakham

Rutland

LE15 6AA

R.T.C.S. Enterprise C.I.C.

DIRECTORS REPORT

The Directors present their report and the accounts for the year ended 31 December 2016.

Principal activities

The principal activity of the company during the year under review was rehabilitation through outdoor activity.

Directors

The Directors who served at any time during the year were as follows:

R. Ellis

T.H. Ellis

N. Wardall

The above report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime as set out in Part 15 of the Companies Act 2006.

Signed on behalf of the board

R. Ellis

Company Secretary

13 July 2017

**R.T.C.S. Enterprise C.I.C.
ACCOUNTANTS REPORT**

Accountant's Report to the Board of directors of R.T.C.S. Enterprise C.I.C. on the preparation of the unaudited statutory accounts for the year ended 31 December 2016

In order to assist you to fulfil your duties under the Companies Act 2006 and in accordance with your instructions, we have prepared for your approval the financial statements of R.T.C.S. Enterprise C.I.C. for the year ended 31 December 2016 set out on pages 5 to 8 from the company's accounting records and from information and explanations you have given us.

You consider that the company is exempt from an audit for the year ended 31 December 2016. You have acknowledged, on the balance sheet, your responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts. These responsibilities include preparing financial statements that give a true and fair view of the state of affairs of the company at the end of the financial year and of its loss for the year.

We have not carried out an audit or a review of the financial statements of R.T.C.S. Enterprise C.I.C.. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.

Clarion Accountancy and Taxation Ltd
Accountants
Clarion House
14 Church Street
Oakham
Rutland
LE15 6AA
13 July 2017

R.T.C.S. Enterprise C.I.C.
PROFIT AND LOSS ACCOUNT
for the year ended 31 December 2016

	Notes	2016	2015
		£	£
Turnover		360	6,100
Cost of sales		-	-
Distribution costs and selling expenses		-	(179)
Administrative expenses		(1,186)	(6,106)
Operating loss		(826)	(185)
Loss on ordinary activities before taxation		(826)	(185)
Taxation		-	-
Loss for the financial year after taxation		(826)	(185)

STATEMENT OF COMPREHENSIVE INCOME

for the year ended 31 December 2016

	2016	2015
	£	£
Loss for the financial year after taxation	(826)	(185)
Other comprehensive income	-	-
Total comprehensive income for the year	(826)	(185)

R.T.C.S. Enterprise C.I.C.**BALANCE SHEET**

at 31 December 2016

Company No. 08809808

	Notes	2016 £	2015 £
Current assets			
Cash at bank and in hand		588	226
		<u>588</u>	<u>226</u>
Creditors: Amount falling due within one year	2	(1,238)	(50)
		<u>(650)</u>	<u>176</u>
Net current (liabilities)/assets		(650)	176
Total assets less current liabilities		(650)	176
Creditors: Amounts falling due after more than one year	3	(360)	(360)
		<u>(1,010)</u>	<u>(184)</u>
Net liabilities		(1,010)	(184)
Capital and reserves			
Called up share capital		1	1
Profit and loss account	4	(1,011)	(185)
		<u>(1,010)</u>	<u>(184)</u>
Total equity		(1,010)	(184)

These accounts have been prepared in accordance with the special provisions applicable to companies subject to the small companies regime of the Companies Act 2006.

For the year ended 31 December 2016 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

Approved by the board on 13 July 2017

And signed on its behalf by:

R. Ellis

Director

13 July 2017

R.T.C.S. Enterprise C.I.C.
STATEMENT OF CHANGES IN EQUITY
for the year ended 31 December 2016

	Share Capital	Retained earnings	Total equity
	£	£	£
At 1 January 2015	1	-	1
Loss for the period		(185)	(185)
At 31 December 2015 and 1 January 2016	1	(185)	(184)
Loss for the period		(826)	(826)
At 31 December 2016	<u>1</u>	<u>(1,011)</u>	<u>(1,010)</u>

for the year ended 31 December 2016

1 Accounting policies

Basis of preparation

The accounts have been prepared in accordance with FRS 102 - The Financial Reporting Standard applicable in the UK and Republic of Ireland and the Companies Act 2006. There were no material departures from that standard.

The accounts have been prepared under the historical cost convention as modified by the revaluation of certain fixed assets and in accordance with the accounting policies set out below.

Turnover

Turnover is measured at the fair value of the consideration received or receivable. Turnover is reduced for estimated customer returns, rebates and other similar allowances.

Revenue from the sale of goods is recognised when all the following conditions are satisfied:

- the Company has transferred to the buyer the significant risks and rewards of ownership of the goods;
- the Company retains neither continuing managerial involvement to the degree usually associated with ownership nor effective control over the goods sold;
- the amount of revenue can be measured reliably;
- it is probable that the economic benefits associated with the transaction will flow to the Company; and
- the costs incurred or to be incurred in respect of the transaction can be measured reliably.

Specifically, revenue from the sale of goods is recognised when goods are delivered and legal title is passed.

Intangible fixed assets

Intangible fixed assets are carried at cost less accumulated amortisation and impairment losses.

Taxation

Income tax expense represents the sum of the tax currently payable and deferred tax.

The tax currently payable is based on taxable profit for the year. Taxable profit differs from profit as reported in the profit and loss account because of items of income or expense that are taxable or deductible in other years and items that are never taxable or deductible. The Company's liability for current tax is calculated using tax rates that have been enacted or substantively enacted by the end of the reporting period.

Deferred tax is recognised on timing differences between the carrying amounts of assets and liabilities in the financial statements and the corresponding tax bases used in the computation of taxable profit. Deferred tax liabilities are generally recognised for all taxable temporary differences. Deferred tax assets are generally recognised for all deductible timing differences to the extent that it is probable that taxable profits will be available against which those deductible temporary differences can be utilised. The carrying amount of deferred tax assets is reviewed at the end of each reporting period and reduced to the extent that it is no longer probable that sufficient taxable profits will be available to allow all or part of the asset to be recovered.

Deferred tax assets and liabilities are measured at the tax rates that are expected to apply in the period in which the liability is settled or the asset realised, based on tax rates (and tax laws) that have been enacted or substantively enacted by the end of the reporting period.

Current or deferred tax for the year is recognised in profit or loss, except when they relate to items that are recognised in other comprehensive income or directly in equity, in which case, the current and deferred tax is also recognised in other comprehensive income or directly in equity respectively.

Freehold investment property

Investment properties are revalued annually and any surplus or deficit is dealt with through the profit and loss account.

No depreciation is provided in respect of investment properties.

Investments

Unlisted investments are recognised initially at fair value less attributable transaction costs. Subsequent to initial recognition, any changes in fair value are recognised in profit and loss.

Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Costs, which comprise direct production costs, are based on the method most appropriate to the type of inventory class, but usually on a first-in-first-out basis. Overheads are charged to profit or loss as incurred. Net realisable value is based on the estimated selling price less any estimated completion or selling costs.

When stocks are sold, the carrying amount of those stocks is recognised as an expense in the period in which the related revenue is recognised. The amount of any write-down of stocks to net realisable value and all losses of stocks are recognised as an expense in the period in which the write-down or loss occurs. The amount of any reversal of any write-down of stocks is recognised as a reduction in the amount of inventories recognised as an expense in the period in which the reversal occurs.

Trade and other debtors

Trade and other debtors are initially recognised at fair value and thereafter stated at amortised cost using the effective interest method, less impairment losses for bad and doubtful debts.

NOTES TO THE ACCOUNTS

Trade and other creditors

Short term creditors are measured at the transaction price. Other financial liabilities, including bank loans, are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method.

Foreign currencies

Transactions in currencies, other than the functional currency of the Company, are recorded at the rate of exchange on the date the transaction occurred. Monetary items denominated in other currencies are translated at the rate prevailing at the end of the reporting period. All differences are taken to the profit and loss account. Non-monetary items that are measured at historic cost in a foreign currency are not retranslated.

Leased assets

Where the company enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease.

Leases which do not transfer substantially all the risks and rewards of ownership to the Company are classified as operating leases.

Assets held under finance leases are initially recognised as assets of the Company at their fair value at the inception of the lease or, if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet date as a finance lease obligation. Lease payments are apportioned between finance expenses and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Finance expenses are recognised immediately in profit or loss, unless they are directly attributable to qualifying assets, in which case they are capitalised in accordance with the Company's policy on borrowing costs (see the accounting policy above).

Assets held under finance leases are depreciated in the same way as owned assets.

Operating lease payments are recognised as an expense on a straight-line basis over the lease term.

In the event that lease incentives are received to enter into operating leases, such incentives are recognised as a liability. The aggregate benefit of incentives is recognised as a reduction of rental expense on a straight-line basis.

Pensions

The Company operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the company pays fixed contributions into a separate entity. Once the contributions have been paid the company has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the company in independently administered funds.

Provisions

Provisions are made where an event has taken place that gives the Company a legal or constructive obligation that probably requires settlement by a transfer of economic benefit, and a reliable estimate can be made of the amount of the obligation.

Provisions are charged as an expense to the profit and loss account in the year that the Company becomes aware of the obligation, and are measured at the best estimate at balance sheet date of the expenditure required to settle the obligation, taking into account relevant risks and uncertainties.

When payments are eventually made, they are charged to the provision carried in the balance sheet.

R.T.C.S. Enterprise C.I.C.
NOTES TO THE ACCOUNTS

2 Creditors:

amounts falling due within one year

	2016	2015
	£	£
Loans from directors	1,238	50
	<u>1,238</u>	<u>50</u>

3 Creditors:

amounts falling due after more than one year

	2016	2015
	£	£
Accruals and deferred income	360	360
	<u>360</u>	<u>360</u>

4 Reserves

Profit and loss account - includes all current and prior period retained profits and losses.

5 Related party disclosures

Controlling party

Immediate controlling party No single party controls the company.

6 Additional information

R.T.C.S. Enterprise C.I.C. is a private company limited by shares and incorporated in England and Wales.

Its registered number is:

08809808

Its registered office is:

1 Shepherds Way

Uppingham

Rutland

LE15 9PW

R.T.C.S. Enterprise C.I.C.
DETAILED PROFIT AND LOSS ACCOUNT
for the year ended 31 December 2016

	2016	2015
	£	£
Turnover	360	6,100
Selling and marketing expenses		
Other selling and marketing costs		
Advertising and PR	-	179
	<u>-</u>	<u>179</u>
Distribution costs and selling expenses	<u>-</u>	<u>179</u>
Motor and travel costs		
Travel and subsistence	600	96
	<u>600</u>	<u>96</u>
Premises costs		
Rent	-	100
Premises repairs and maintenance	-	1,224
	<u>-</u>	<u>1,324</u>
General administrative costs, including depreciation and amortisation		
Equipment expensed	-	3,957
Software, IT support and related costs	12	189
Stationery and printing	86	65
Sundry expenses	13	-
	<u>111</u>	<u>4,211</u>
Legal and professional costs		
Accountancy and bookkeeping	475	475
	<u>475</u>	<u>475</u>
Administrative expenses	1,186	6,106
Operating loss	(826)	(185)
Loss on ordinary activities before taxation	<u>(826)</u>	<u>(185)</u>



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Treasurers Account Statement

Printed: 07 March 2018



R.T.C.S Enterprise C.I.C

~~1 Stophords Way~~
~~Hppingham~~
~~Oakham~~
 Leicestershire
~~LE15 9PW~~

Sort code ~~20 97 95~~ BIC: ~~LYDGB21~~

Account number ~~218943601809~~ GB21 2097 9531 094260

The data shown on your statement was correct at the time of printing. Please remember, this isn't an official bank copy.

Please check your statement. If you think that something looks incorrect, please call us on **0345 072 5555** Monday to Friday, 7:00am - 8:00pm; Saturday, 9:00am - 2:00pm (+44 (0) 1733 347 338, from outside the UK). Or Textphone 0345 601 6909.

Date	Description	Type	In (£)	Out (£)	Balance (£)
06 Mar 18	MR RICHARD ELLIS C.I.C & ASSOCIATED	TFR		70.00	309.86
12 Feb 18	SIMPLY BUSINESS 100000000334926017 ELLIS B7549358 401118 10 12FEB18 20:13	FPO		286.16	379.86
29 Jan 18	MR RICHARD ELLIS C.I.C & ASSOCIATED 28JAN18	TFR		70.00	666.02
19 Jan 18	MR RICHARD ELLIS C.I.C & ASSOCIATED	TFR		150.00	736.02
28 Dec 17	MR RICHARD ELLIS GUT & ASSOCIATED	TFR		100.00	886.02
11 Dec 17	GROUNDWORK UK - TE GWUK	BGC	875.00		986.02
11 Dec 17	MR RICHARD ELLIS GUT & ASSOCIATED 09DEC17	TFR		460.00	111.02
	UPP TOWN COUNCIL ELLIS UPGROWS 323	TFR		75.00	571.02

Date	Description	Type	In (£)	Out (£)	Balance (£)
17 Nov 17					
27 Oct 17	MR RICHARD ELLIS GUT & ASSOCIATED	TFR		100.00	646.02
25 Oct 17	UNIVERSITY OF NORT 0	BGC	270.77		746.02
26 Sep 17	MR RICHARD ELLIS GUT & ASSOCIATED	TFR		160.00	475.25
25 Sep 17	UNIVERSITY OF NORT 0	BGC	359.44		635.25
12 Sep 17	MR RICHARD ELLIS GUT & ASSOCIATED	TFR		325.00	275.81
25 Aug 17	UNIVERSITY OF NORT 0	BGC	335.76		600.81
17 Aug 17	MR RICHARD ELLIS GUT & ASSOCIATED	TFR		800.00	265.05
10 Aug 17	PRINTWEAR UK 500000000293437627 INV REF 252309 602477 10 10AUG17 20:34	FPO		126.00	1065.05
09 Aug 17	ANKIT IT WORK 500000000293205146 WEBMYGRANDAD 206155 10 09AUG17 18:38	FPO		200.00	1191.05
26 Jul 17	MR RICHARD ELLIS MY GUT PROJECT	TFR		100.00	1391.05
25 Jul 17	UNIVERSITY OF NORT 0	BGC	196.87		1491.05
24 Jul 17	000008	CHQ		10.00	1294.18
21 Jul 17	MR RICHARD ELLIS MY GUT PROJECT	TFR		200.00	1304.18
18 Jul 17	MR RICHARD ELLIS MY GUT PROJECT	TFR		120.00	1504.18
17 Jul 17	MR RICHARD ELLIS MY GUT PROJECT	TFR		360.00	1624.18
14 Jul 17	CLARION 600000000287003755 RTCSENTE 17125 010634 10 14JUL17 14:22	FPO		360.00	1984.18
03 Jul 17	CREATIVE PHOTO 400000000289721841 PHOTO SHOOT RIC 070116 10 03JUL17 09:48	FPO		120.00	2344.18

Lloyds Bank plc Registered Office: 25 Gresham Street, London EC2V 7HN. Registered in England and Wales no. 2065. Telephone: 0207 626 1500.

Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority under Registration Number 119278.

Eligible deposits with us are protected by the Financial Services Compensation Scheme (FSCS). We are covered by the Financial Ombudsman Service (FOS). Please note that due to FSCS and FOS eligibility criteria not all business customers will be covered. For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk/.

R.T.C.S Enterprise Annual Meeting Agenda

Location: [REDACTED], Uppingham, Rutland LE159PW

Date: 01st December 2017

Time: 1800hrs

Agenda details:

- I. Attendees: Director: Ric Ellis Secretary: Nic Wardell (taking notes)
Director: Tess Ellis
New Directors are:
Paul Waring – By phone
Andrew Murray – By phone

New members welcomed meeting opened at 1810hrs

II. Accounts and Budget

- a. RE summarized last year's accounts, a very slow year, but now with an emphasis on new £4K funding won this year through Tesco.
- b. NW summarized plan for the next year which is to maintain the C.I.C and bid for at least 3 more funding bids that meet C.I.C aims. Recognized by RE and agreed with at least 2 or more other Directors, may include Big Lottery, Grow Wild and Local Authority.
- c. Last year's accounts signed off.

III. Focus

- a. All agreed to keep 'My Grandad used to' running and gather as much historical data as possible. Grow customer base from local area.
- b. RE to learn how to create a blog on the website
- c. Marketing and promotion – RE keep updating Facebook as a simple way of creating an audit timeline that could help future bids.
- d. Keep creating new partnerships - RE updated all on relationship with other local organizations, including Root and Branch out C.I.C

- IV. MEETING CLOSED at 1900hrs - NO OTHER BUSINESS