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UPPINGHAM TOWN COUNCIL

Town Clerk: Neil Wedge
Telephone: 01572 822681
Email: townclerk@uppinghamtowncouncil.co.uk
Website: uppinghamtowncouncil.gov.uk
Twitter: @UppinghamTC
Address: Town Hall, High Street East, Uppingham,
Rutland LE15 9PY

31 MAR 2018

Grant Aid Application Form

Part 1 – Information about you or your organisation:

Name of Organisation:	Uppingham in Bloom	
Name of Representative	Miranda Jones	
Telephone Numbers:	Main – 01572 822226	Mobile - 07912032583
Email Address:	uppinghaminbloom@gmail.com	
Address of Organisation:		
Address of Representative:	7 Farleigh Gardens, Uppingham, LE15 9RH	
To whom should the grant aid cheque be made payable to?	Uppingham in Bloom	

Part 2 – What is your idea and reason for applying for grant aid funds from Uppingham Town Council?

UiB manages and the cultivation and maintenance of many public open space areas - including the town's seasonal floral displays and community garden.

Part 3 – Who in the community would benefit from your project and what difference would it make?

Uppingham in Bloom plays a vital role in ensuring that Uppingham is an attractive place to live, work and visit. We engage with local schools and community groups.

Part 4 – How will you know the project has been a success having used the money requested?

UiB is an East Midlands in Bloom entrant aiming to maintain its Gold Medal Small Market Town Category Winner status – judging is in July. We would like to win the small town category this year and qualify for the National Finals next year – this will not be easy, only 5 points separated the top 5 towns in last year's competition. We need to be ambitious, progressive, inclusive and deliver new projects (see newsletter attached)

Part 5 – What is the total cost of your project or idea? (please enclose any quotes you have received)

We are applying for the money to cover our summer planting and watering costs (watering costs now stand at £1500/year

Copy invoices sent to UTC

Part 6 – How much are you applying for?

£2400

Part 7 – Have you applied for funding elsewhere and if so to please provide details?

UiB will be applying for grants to cover the cost of new and existing planting and improvement projects

Part 8 – Please give a description and breakdown of how you will spend the money including the date when it is needed?

UiB are invoiced in July and November for Summer and Winter planting respectively and in Autumn for watering costs.

Part 9 – If your application is unsuccessful do you have other funds available to ensure your project or idea progresses? Please give details.

Our account balance is roughly £6k this must cover rolling replacement of barrier baskets; upgrading the flower beds in the community garden; costs involved in hosting East Midlands in Bloom judges and the many projects planned.

Part 10 – You will need to supply the most recent set of accounts for your organisation including a balance sheet where available or applicable. Please state the date of the accounts and attach a copy.

Part 11 – Please confirm by attaching a letter of authority for this application to be made on behalf of the organisation or alternatively a set of formal minutes signed by the Chairman where a decision has been agreed to apply.

Please find attached: Approved minutes

Part 12 – Please confirm the following information if you are sports club or organisation:

A	Does your organisation include participation by children under the age of 18?	Yes X	No
B	If 'yes' to A above do you have a safeguarding policy in place and operational? (if so please attach a copy)	Yes X	No
C	Does your organisation include participation by both able and disabled individuals?	Yes X	No

Part 13 – Please confirm the following:

A	Do you agree to allow members of council inspect the project for the grant aid monies have been applied for?	Yes X	No
B	Do you agree to confirm that the funds have been used for the specific purposes set out in this application?	Yes X	No
C	Do you consent to provide an update for the annual town meeting held in May each year if requested to do so?	Yes X	No

Part 14 – Emergency funding application:

Please explain why this is an emergency funding application (only complete if this application needs to be granted outside of the months of May and November):

Full Name: Miranda Jones

Signature: 

Date: 16th March 2018

Please return the form and enclose a set of accounts (if applicable) to Neil Wedge, Uppingham Town Council, 49 High Street East, Uppingham, Rutland LE15 9PY

Ryan Upton Uppingham In Bloom watering hours

Month	Date from	Date to	weeks total hours
March	Sunday 12th	Saturday 18th	1.5
March	Sunday 19th	Saturday 25th	1.5
March/April	Sunday 26th	Saturday 1st	4
April	Sunday 2nd	Saturday 8th	3
April	Sunday 9th	Saturday 15th	4.5
April	Sunday 16th	Saturday 22nd	3.5
April	Sunday 23rd	Saturday 29th	4.5
April/May	Sunday 30th	Saturday 6th	3.5
May	Sunday 7th	Saturday 13th	4.5
May	Sunday 14th	Saturday 20th	4
May	Sunday 21st	Saturday 27th	3.5
May/June	Sunday 28th	Saturday 3rd	4
June	Sunday 4th	Saturday 10th	4.5
June	Sunday 11th	Saturday 17th	4
June	Sunday 18th	Saturday 24th	3.5
June/July	Sunday 25th	Saturday 1st	4
July	Sunday 2nd	Saturday 8th	4
July	Sunday 9th	Saturday 15th	3.5
July	Sunday 16th	Saturday 22nd	5
July	Sunday 23rd	Saturday 29th	4
July/August	Sunday 30th	Saturday 5th	3.5
August	Sunday 6th	Saturday 12th	4
August	Sunday 13th	Saturday 19th	5
August	Sunday 20th	Saturday 26th	4
August/September	Sunday 27th	Saturday 2nd	4
September	Sunday 3rd	Saturday 9th	3.5
Total Hours work			98.5

14750



Uppingham in Bloom - Minutes

9th April 2018

Present: Miranda Jones (Chair), Keith Dunne, Sue Streeter, Tony Streeter, Glyn Clarke, Caroline Heggs, Sally Picken, Ellie Cook, Pam Dalby, Kathleen Lawrence, Claire Crowley (notes)

1	<p>Apologies: Doug Stacey, Ken Hitchen, Rachel Burkitt, Gabriella Crombie</p>	
2	<p>Minutes – 13th March 2018 Agreed</p>	
3	<p>UiB Secretary Due to her current workload and commitments Sally has stepped down from her position of Secretary after 5 years. The committee thanked her for the wonderful job she has done. MJ happy to write agendas going forward, minute secretary required during meetings to take notes for MJ to use for minute writing post-meetings. CC offered as she was note-taking for Kathleen. Thank you Claire!</p>	
4	<p>Matters Arising</p> <ul style="list-style-type: none"> ● Plaques Fiona Ryan from Enterprise Graphics has agreed to make them from a hard composite material similar to noticeboard by Hornbeams on Tod's Piece. Some relevant plaques will go on the 5 new planters in the Market Place (e.g. Ashdales). ● New Banners needed UiB one, Blank one for Sue V4Women & Poppies ● Seed Balls Now arrived. MJ to ask Town Clerk re sowing them on top of Beast Hill. Some to be added to Wildflower bed outside Old Police Station and to Ayston Road. Miranda has 2 BEE BOMBs, wildflowers for pollinators. ● Sundial on Sensory Garden Brass fitting missing. Tony to talk to Finnemore Stonemasons ● East Midlands in Bloom Entry form sent off. Neighbourhood Forums contacted re Its Your Neighbourhood Comp. Garden Hotel to be entered for best Hotel Garden, Crown Passage for Commercial Premises. Front Garden entry needed. Social media used to advertise. MJ has been in touch with Leighfield School re Best School Garden, 	<p>Miranda</p> <p>Tony</p>

	<p>visit planned on 20th April. Chris Merricks has asked for plants, bulb and seeds to grow for their plant sale on 9th June. We can give some seed balls and associated literature.</p> <ul style="list-style-type: none"> ● C of E/UCC School Gardens MJ has written to UCC re starting school garden. Write to C of E. 	<p>Miranda/Sue Keith/Sue/Pam Miranda</p>
5	<p>Mary Lloyd/Claire Morley Memorials Doug Stacey suggested naming part 2 of the Tree Trail “The Mary Lloyd Tree Trail” and dedicating it to her. He will be speaking to Peter. MJ Met with Cliff Morley Father of Claire who has offered £300 to UiB to spend on Dairy Corner, plus an annual £30 for maintenance. He would like a plaque in her memory but will leave the planting ideas to UiB. Keith to work up some ideas</p>	<p>Keith</p>
6	<p>Council & Community Engagement Mark Loran will attend the next UiB meeting to discuss the draft Service Level Agreement. MJ has meeting with Neil Wedge at UTC to discuss various UiB matters to include water pressure (has someone tampered with the stopcock?) street furniture, town entrances. Keith & Rob (Uppingham School) would like to screen off the bins in the Long Stay Car Park on North Street East. Trellis + Square Planters. Need to cost & get permissions. Move the 4-tier planter to Town Hall? Glyn would like to do the same in Crown Passage – use of Hazel trellis.</p>	<p>MJ send date of meeting Keith/Rob/Miranda Glyn</p>
7	<p>Finances & Fundraising</p> <ul style="list-style-type: none"> ● Money received from Tesco for Ayston Road beds. Tony has costed and sourced wooden sleeper type edging with bevelled edges and finials at the corners. Committee agreed to purchase from Welland Vale. Jane at Wisteria House happy to accept delivery and supply water/electrics for installation which will be 28th/29th April. Ian Dalby happy to help – thank you Ian! Committee agreed to buy bigger boxes for the beds. ● Pots and Mangers Sale Saturday 14th at 36 Stockerston Crescent. Committee members to help from 9am ● UTC Grant Aid Application amended to £2400 as that is the maximum an organisation can apply for. Council will debate grant awards 2nd May ● Future Funding MJ asked for volunteer to research funding and grants for future projects. Pam agreed to as she has significant experience. Mick George have a fund – Biffaward, Tree Council, One Stop etc. Thank you Pam! 	<p>ALL Tony/Keith/Ian D Pam Pam</p>
8	<p>Projects</p>	

	<p>MJ has purchased scrapbooks to keep a written and pictorial track of project progress to show judges.</p> <ul style="list-style-type: none"> ● Tree Trail 2 The sub-committee met March 20th. MJ has written to Uppingham School re permissions for access to Arboretum, labelling of trees and installation of brass rubbing plaques. Headmaster replied pledging support. Tree Trail committee to decide which trees to get brass rubbings for, determine costs and put together a proposal for Windmill Trust. Meeting Monday 16th April 7pm Crown. Quiz needed for children's trail ● Town Entrances Ellie has started her scrapbook gathering potential ideas for roadside installations. Brilliant work Ellie. Committee to discuss at greater length next time. MJ to contact RCC (Neil Tomlinson) re permissions and licence to cultivate ● High Street & Votes for Women In AOB Keith mentioned that there was an 8ft obelisk in need of home and that with white and purple clematis it would be a suitable Votes for Women display. Committee decided it should be placed in the wildflower bed on Leicester Road. WWI Centenary - Oak Trees MJ wrote to all four local schools re the planting of Steve Buzzard's oaks for WWI commemorations. Upp School again responded with immediate support. Responses yet to be received from the others. Discussion re location of the Oak Trees to be continued... ● Mosaic – North St East Claire and Miranda meeting the artist Tuesday 10th April for site visit and discussion. Committee favour several small mosaics over one large one to allow plants to be grown in between. Themes – WWI, footsteps, 35yrs of UiB, Votes for Women. Poppies need to be ordered and replaced ● Bee Friendly Garden Site chosen in consultation with the Scouts and plans drawn up. MJ to pass by Town Council, liaise with Scouts and plan groundworks. Check site for shade from trees. Choose suitable plants ● Project for the Environment an ambitious and far-reaching project which will need co-operation from many organisations. Can we get Uppingham plastic-free? Creation of community composting area, can we re-connect the water fountain in the market square? ● Sheep! Possible installation on A47 roundabout celebrating Uppingham's status as the only town with a Fatstock show still held in temporary penning on the market square. Examples in Boston, Lincs., Shepton Mallet etc. MJ to work up the idea and report back. ● Screening off bins - new 	<p>Tree Trail Committee</p> <p>Pam/Claire</p> <p>Ellie/Miranda</p> <p>Keith</p> <p>Claire/Miranda</p> <p>Pam</p> <p>Miranda/Keith</p> <p>Miranda</p>
9	<p>Street Furniture Audit to be undertaken by Uppingham Town Partnership. MJ to raise issues with RCC</p>	<p>UTP Miranda</p>

