



Town Clerk: | Neil Wedge

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Address:

Town Hall, High Street East, Uppingham, Rutland LE15 9PY

# **Grant Aid Application Form**

## Part 1 – Information about you or your organisation:

Name of Organisation:	The Uppingham Partnership	
Name of Representative		
Telephone Numbers:	Main -	Mobile - 07912032583
Email Address:		
Address of Organisation:	26 Newtown Road, Uppingham LE15 9TS	
Address of Representative:	7 Farleigh Gardens, Uppingham, LE15 9RH	
To whom should the grant aid	The Uppingham Partnership	
cheque be made payable to?		

# Part 2 – What is your idea and reason for applying for grant aid funds from Uppingham Town Council?

The Uppingham Partnership Feast Day is requesting grant aid funds towards the costs of this year's Feast Day and Christmas in Uppingham Late Night Shopping events.

# Part 3 – Who in the community would benefit from your project and what difference would it make?

Feast Day and Christmas in Uppingham benefit local businesses and the community as a whole. Both events are popular with broad appeal and are key dates in Uppingham's social calendar.

# Part 4 – How will you know the project has been a success having used the money requested?

Both events are carefully budgeted to include a marketing and promotion fund. Their success depends on attracting large attendance figures. Fortunately both events have gained a considerable following and reputation for being not-to-be-missed occasions. On Feast Day many of the bands that perform offer us heavily discounted rates which allow us to offer a full day of high quality musical performances for our £2k budget.

The skate rink at Christmas in Uppingham is a very popular attraction for local children.

Part 5 – What is the total cost of your project or idea? (please enclose any quotes you have received)

The combined cost of both events is approximately £9.7k-£10k

#### Part 6 – How much are you applying for?

£2400 to be divided equally between both event budgets. This would equate to 25% of the total funds needed, the remaining 75% to be covered by fundraising, income from traders and the Uppingham Partnership

# Part 7 – Have you applied for funding elsewhere and if so to please provide details?

The organising committees for both events raise all funds via local sponsors and income from traders attending the event.

Part 8 – Please give a description and breakdown of how you will spend the money including the date when it is needed?

For Feast Day, £1200 to go towards the £2000 Live Music budget. Needed before June 2018 For Christmas in Uppingham £1200 to go towards the £1350 cost of the Skate Rink. Needed before October 2018. Invoice requested.

The Town Partnership makes up any difference in income and expenditure for events such as Feast Day, Film Night and Christmas in Uppingham.

The partnership is a not-for-profit organisation and has no funding streams. Any year on year subsidies reduce the organisation's available balance and is not sustainable in the long term.

Part 9 – If your application is unsuccessful do you have other funds available to ensure your project or idea progresses? Please give details.

Uppingham Partnership would have to draw on its funds.

Part 10 – You will need to supply the most recent set of accounts for your organisation including a balance sheet where available or applicable. Please state the date of the accounts and attach a copy.

**Part 11** – Please confirm by attaching a letter of authority for this application to be made on behalf of the organisation or alternatively a set of formal minutes signed by the Chairman where a decision has been agreed to apply.

Correspondence forwarded

# Part 12 - Please confirm the following information if you are sports club or organisation:

A	Does your organisation include participation by children under the age of 18?	Yes	No X
В	If 'yes' to A above do you have a safeguarding policy in place and operational? (if so please attach a copy)	Yes	No

C	Does your organisation include participation by both able and disabled	Yes	No
	individuals?		X

### Part 13 – Please confirm the following:

A	Do you agree to allow members of council inspect the project for the	Yes	No
	grant aid monies have been applied for?	X	
В	Do you agree to confirm that the funds have been used for the specific purposes set out in this application?	Yes X	No
С	Do you consent to provide an update for the annual town meeting held in May each year if requested to do so?	Yes X	No

### Part 14 – Emergency funding application:

Please explain why this is an emergency funding application (only	complete if this application
needs to be granted outside of the months of May and November):	

Full Name:

Miranda Jones

Date: 24/03/2018

Please return the form and enclose a set of accounts (if applicable) to Neil Wedge, Uppingham Town Council, 49 High Street East, Uppingham, Rutland LE15 9PY

#### The Uppingham Partnership 1st April 2017-31st March 2018

#### 01/04/2017 through 31/03/2018

Opening Balance	£	8,447.03	£	8,447.03
	Income		_	0,
Christmas in Uppingham In	come			
Donation	£	1,575.00		
Ice Rink Takings	£			
Stall Hire/Town Shop	Ē			
	Total Christmas in Uppingham Income	2, 100.00		
Feast Day Income	,,,		£	4,138.76
Lucy Stephenson	£	14.20	-	4,130.70
Sponsorship/Donation	£			
Stall Hire	Ē	-,		
	Total Feast Day Income	1,000.00	£	4,214.20
Film Night Income	rotal reast buy meanic		L	4,214.20
Door Takings	£	1,431.51		
0	Total Film Night Income	1,431.51	£	1 421 51
	Total / militagne meome		L	1,431.51
	Total Income £	9,784.47	£	0.794.47
	Total Income E	3,704.47	L	9,784.47
	Evnoncos			
Christmas in Uppingham	Expenses			
Advertising	c.	740.76		
Entertainment	£			
Ice Skating	£			
Medical Cover	£	000000000000000000000000000000000000000		
	£			
Miscellaneous	£	0.0000.000		
Refuse Bins	£			
Road Closure	£			
Stall Hire/Shop Donation	£	50.00		
5	Total Christmas in Uppingham		£	4,487.38
Feast Day				
Additional Waste Bins	£			
Advertising and Materials	£			
Entertainment	£			
Hire of Equipment	£			
License	£	21.00		
Lucy Stephenson	£	144.49		
Medical Cover	£	185.00		
Road Closure	£	58.13		
	Total Feast Day		£	4,805.67
Fees				
Companies House	£	23.00		
Web Hosting	£	128.42		
	Total Fees		£	151.42
Film Night Expenses				
Advertising	£	207.00		
Hire of Town Hall	£	441.00		
Projectionist	£	970.00		
Sundries	£	102.23		
	Total Film Night Expenses		£	1,720.23
Insurance				
Insurance	£	397.52		
	Total Insurance		£	397.52
	anne Carly doubt. To 1710 d		_	
	Total Expenses £	11,562.22	£	11,562.22
	<del></del>	<u>*</u>		-,
Income/Expenditure	-£	1,777.75	-£	1,777.75
18	-	_,	~	2,
Opening Balance	£	8,477.03		
Income	£	9,784.47		
Expenditure	-£	11,562.22		
Barclays Closing Bank Balanc	e @ 31st March 2018 £	6,699.28		
	E STATEMENT FOLD	0,033.20		