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UPPINGHAM TOWN COUNCIL

Town Clerk: Neil Wedge

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Address: Town Hall, High Street East, Uppingham,
 Rutland LE15 9PY

Grant Aid Application Form

Part 1 – Information about you or your organisation:

Name of Organisation:	The Uppingham Partnership	
Name of Representative	Miranda Jones	
Telephone Numbers:	Main -	Mobile - 07912032583
Email Address:	uppinghamtownpartnership@gmail.com	
Address of Organisation:	26 Newtown Road, Uppingham LE15 9TS	
Address of Representative:	7 Farleigh Gardens, Uppingham, LE15 9RH	
To whom should the grant aid cheque be made payable to?	The Uppingham Partnership	

Part 2 – What is your idea and reason for applying for grant aid funds from Uppingham Town Council?

The Uppingham Partnership Feast Day is requesting grant aid funds towards the costs of this year's Feast Day and Christmas in Uppingham Late Night Shopping events.

Part 3 – Who in the community would benefit from your project and what difference would it make?

Feast Day and Christmas in Uppingham benefit local businesses and the community as a whole. Both events are popular with broad appeal and are key dates in Uppingham's social calendar.

Part 4 – How will you know the project has been a success having used the money requested?

Both events are carefully budgeted to include a marketing and promotion fund. Their success depends on attracting large attendance figures. Fortunately both events have gained a considerable following and reputation for being not-to-be-missed occasions. On Feast Day many of the bands that perform offer us heavily discounted rates which allow us to offer a full day of high quality musical performances for our £2k budget.

The skate rink at Christmas in Uppingham is a very popular attraction for local children.

Part 5 – What is the total cost of your project or idea? (please enclose any quotes you have received)

The combined cost of both events is approximately £9.7k- £10k

Part 6 – How much are you applying for?

£2400 to be divided equally between both event budgets. This would equate to 25% of the total funds needed, the remaining 75% to be covered by fundraising, income from traders and the Uppingham Partnership

Part 7 – Have you applied for funding elsewhere and if so to please provide details?

The organising committees for both events raise all funds via local sponsors and income from traders attending the event.

Part 8 – Please give a description and breakdown of how you will spend the money including the date when it is needed?

For Feast Day, £1200 to go towards the £2000 Live Music budget. Needed before June 2018
For Christmas in Uppingham £1200 to go towards the £1350 cost of the Skate Rink. Needed before October 2018. Invoice requested.

The Town Partnership makes up any difference in income and expenditure for events such as Feast Day, Film Night and Christmas in Uppingham.
The partnership is a not-for-profit organisation and has no funding streams. Any year on year subsidies reduce the organisation's available balance and is not sustainable in the long term.

Part 9 – If your application is unsuccessful do you have other funds available to ensure your project or idea progresses? Please give details.

Uppingham Partnership would have to draw on its funds.

Part 10 – You will need to supply the most recent set of accounts for your organisation including a balance sheet where available or applicable. Please state the date of the accounts and attach a copy.

Part 11 – Please confirm by attaching a letter of authority for this application to be made on behalf of the organisation or alternatively a set of formal minutes signed by the Chairman where a decision has been agreed to apply.

Correspondence forwarded

Part 12 – Please confirm the following information if you are sports club or organisation:

A	Does your organisation include participation by children under the age of 18?	Yes	No X
B	If 'yes' to A above do you have a safeguarding policy in place and operational? (if so please attach a copy)	Yes	No

C	Does your organisation include participation by both able and disabled individuals?	Yes	No X
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Part 13 – Please confirm the following:

A	Do you agree to allow members of council inspect the project for the grant aid monies have been applied for?	Yes X	No
B	Do you agree to confirm that the funds have been used for the specific purposes set out in this application?	Yes X	No
C	Do you consent to provide an update for the annual town meeting held in May each year if requested to do so?	Yes X	No

Part 14 – Emergency funding application:

<p>Please explain why this is an emergency funding application (only complete if this application needs to be granted outside of the months of May and November):</p>

Full Name: Miranda Jones

Signature: 

Date: 24/03/2018

Please return the form and enclose a set of accounts (if applicable) to Neil Wedge, Uppingham Town Council, 49 High Street East, Uppingham, Rutland LE15 9PY

