



Uppingham Town Council

Annual Report & Accounts

31st March 2018



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Mayor's Report:

This time last year the theme of my Annual Report was evolution. Twelve months of hard work and of building on the benefits of evolution have thrown up opportunities, of which more later. First, what has been happening.

If you live in Uppingham you have to be proud of our heritage; but even heritage needs a helping hand, and this has arrived in the shape of our new heritage-style lighting throughout the centre of our Town. To public acclaim this noticeable enhancement has come about thanks to money from developer premiums so has not affected Uppingham's rates, i.e. the annual precept.



Heritage is fine, but in order to shine it has to be cared for and embellished. Supported by our Council, our enterprising Bloom Committee of volunteers has again scooped Gold with the pinnacle of their success being crowned joint National Champions in the Small Towns category, despite judging taking place on the wettest day of the year! Meantime we wish Uppingham in Bloom well for a Queen's Community Award on the strength of my nomination.

But what about the litter, one may ask. Throughout my time as Mayor I have been making noises about this problem; yet it has taken a woman - well quite a few women - to grasp the nettle, so to speak, and to do something about it. With support from our Council, Jane Raybould and her merry gang of Ping Pickers now have a movement going to MAKE-A-DIFFERENCE with their pick-sticks.

Tods Piece deserves to be the centre piece of our Town in terms of the variety of facilities it can offer. Our recent efforts have now been augmented in the form of a seating area adjacent to the skate park, thanks to a generous donation from the Lions Club of Rutland, which your Council was happy to top up.

Mayor's Report:

Added to this and worthy of mention are the contributions we have made to the Uppingham Food bank as well as the vital Breakfast Club run by one of our primary schools. I feel it is no coincidence that Council is soon to consider a record number of 11 applications for Grant Aid and we are confident that this will conclude with our budget being spent up.

Voting with our feet. 12 months ago we were staring down the barrel of losing the 747 bus service from Uppingham to Leicester. The fact that this important service has now been reprieved (at least for the moment) is thanks to local authority subsidy, but also thanks to the committed work of my Deputy, Councillor Steve Rozak, who did his research on-board and then publicised the issue. I have to underline however that the availability of subsidy in the future will depend not least on passenger numbers, so it could yet be a case of "Use it or lose it!"



Without the benefit of wheels, public or private, I will be repeating my Mayor's Walk, a 5 kilometer ramble / march around our lovely town. The difference this time is that I will be raising money for the much anticipated return of the Uppingham Hopper Bus, courtesy of Uppingham First. I do hope my efforts will be well supported in aid of this being a permanent facility helping people to get to our shops, our doctors surgery, and much more.

And talking of our doctors surgery, a personal ambition of mine has come to fruition in the form of an audible crossing for pedestrians navigating the busy A6003 en-route for the Surgery. I am sure that the elderly among us as well as folk with disability and Mums with prams will experience the benefit of crossing in safety.

Mayor's Report:



Architects drawings of the proposed changes which will mean visitors do not have to take a significant detour to access the building from the front

Also in the spirit of our Neighbourhood Plan, and in an attempt to tame the built environment, we now have planning permission for a disabled access to the front of our Town Hall. Subject to getting grant aid, I just hope and pray we can afford to install this feature.

Communication. Meanwhile we continue to place a high premium of communicating effectively with our Town. Apart from our Clerk's open-door policy plus our monthly surgeries, we have launched our Love Uppingham website to provide our Town with a voice, a resource and a showcase. Our associated Instagram account has just passed 500 followers and reactions include "Engaging, attractive and easy to navigate."



Uppingham

Opportunities. Nationally speaking, parishes are spreading their wings, and this tendency bodes well for us on the back of our Governance Review and our efforts to extend the franchise of non-Councillor members on our prestigious Neighbourhood Plan Committee. Add to this the initiative of our Clerk in establishing regular quarterly meetings and weekly engagement with officers of Rutland County Council.

So, what can we look forward to? Our initial Neighbourhood Plan, one of the first in the country and achieved on the back of notable hard work, has already shown us the way ahead. Now work is beginning to refresh the Plan and this process will not only strengthen our domestic status but will also and necessarily have regard to plans for the wider county and how these may be expected to impact on Uppingham.

Mayor's Report:

To march in tandem with our Neighbourhood Plan our Council is now embarking on a five year strategic plan. Pointed up by the Governance Review this will be the first such strategy to be formulated by this Council. It demands a deal of forward looking work, but hopefully my successor will be featuring its arrival this time next year.

Community Infrastructure Levy. For the first time Councils are beginning to benefit from the payments which flow from this charge on development. We expect that our first credit of 19,862 £ will be followed by supplements at regular intervals, and the challenge will be to utilise these monies to the best advantage of our Town. Indeed this was influential in the process of holding our precept without any rise in our input to the Council Tax charge.

About CIL. In 2016 Rutland County Council adopted the CIL as a method of obtaining funds for services and infrastructure in our parishes. It requires developers to pay towards the costs of new services which will help to support the needs of the new residents or businesses that flow from development of land.

We can choose what is to benefit. Facilities such as schools, transport, health and social care can be funded by CIL. The levy can also be spent on parks, play areas, sports and cultural facilities.

As Uppingham has the benefit of a Neighbourhood Plan this means that 25 % of the CIL funding from relevant development in our parish will come to us.



Mayor's Report:

So, much work completed and much work in the pipeline for the Council whom you elected at the polls in 2015. However there is one individual missing in that statement and that is our Town Clerk, Mr Neil Wedge. From Day One of his coming into post Neil has worked his socks off for the people of Uppingham and has helped us to detect the dawn of a golden era in our affairs. I thank Neil as indeed I thank all of my fellow Councillors.

My proudest moment. This for sure was the privilege of laying our wreath to the Fallen at our War Memorial on November 11th. I am also proud to note the work being invested in our commemorations of the end of World War One in which, God willing, I will participate to the full.

Alec L W Crombie MBE

Uppingham Town Mayor



Balance Sheet at 1st April 2018:

Printed on : 25/04/2018

Uppingham Town Council 2017/18

At : 16:15

Balance Sheet as at 1st April

31st March 2017

31st March 2018

Current Assets			
817	Debtors	2,201	
4,556	VAT Control Account	5,311	
3,059	HSBC Bank Account	66	
1,652	Lloyds Bank Account	20,581	
467	Lloyds Allotment	500	
75,000	Natwest	0	
75,000	CCLA	75,000	
15	Petty Cash	28	
160,567			103,687
	160,567 Total Assets		103,687
Current Liabilities			
0	Creditors	1,840	
21,360	Accruals	5,300	
21,360			7,140
	139,206 Total Assets Less Current Liabilities		96,547
Represented By			
43,337	General Reserves		67,474
8,779	EMR - Tod's Piece		1,556
0	EMR - Disabled Access Town Hal		13,750
0	EMR - Heritage Trail Website		135
0	EMR - HR Support		840
0	EMR - New Play Area		2,500
15,000	EMR - Road Improvement Project		0
10,000	EMR - Town Hall		1,292
5,000	EMR - Notice Boards		0
2,000	EMR - Allotment Improvements		2,000
5,000	EMR - Cemetery Maintenance		2,000
3,000	EMR - Social Housing Project		0
10,000	EMR - Legal & Professional Fee		5,000
37,090	EMR - Heritage Street Lighting		0
139,206			96,547

Draft Annual Accounts to be considered at the Annual Council Meeting on 23rd May 2018

Balance Sheet at 1st April 2018:

Printed on : 25/04/2018

Uppingham Town Council 2017/18

At : 16:15

Balance Sheet as at 1st April

31st March 2017

31st March 2018

The above statement represents fairly the financial position of the authority as at 1st April and reflects its Income and Expenditure during the year.

Signed :
Chairman

_____ Date : _____

Signed :
Responsible
Financial
Officer

_____ Date : _____

Income & Expenditure:

Uppingham Town Council 2017/18		
Income and Expenditure Account for Year Ended 31st March 2018		
31st March 2017		31st March 2018
	Operating Income	
1,794	Miscellaneous (RFO)	2,218
22,074	Town Hall	23,101
158	Parks & Open Spaces	5,152
16,360	Market Place	15,862
1,475	Allotments	1,748
0	Public Lighting	10,000
4,571	Cemeteries	5,100
(28)	Section 106 CIL	0
105,393	Precept	105,393
151,796	Total Income	168,573
	Running Costs	
48,531	General Administration	54,134
22,859	Miscellaneous (RFO)	18,992
16,056	Town Hall	25,549
36,459	Parks & Open Spaces	34,484
3,874	Market Place	4,531
2,192	Allotments	216
4,764	Public Lighting	57,652
3,453	Cemeteries	957
25,410	Section 106 CIL	0
9,719	Loans	9,719
0	Neighbourhood Plan	5,000
173,316	Total Expenditure	211,233
	General Fund Analysis	
90,726	Opening Balance	43,337
151,796	Plus : Income for Year	168,573
242,523		211,911
173,316	Less : Expenditure for Year	211,233
69,206		678
25,869	Transfers TO / FROM Reserves	(66,796)
43,337	Closing Balance	67,474

Supporting Notes:

Uppingham Town Council
Accounts Year Ended 31st March 2018
Supporting Notes

1 Assets

£

During the year the following assets were purchased:

HAGS Meeting Point Structure on Tod's Piece	6,297
Spare Christmas Tree Lights for the Market Place	742

During the year the following assets were disposed of:

None	-
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As at 31st March 2017 the following assets were held:

Asset	Basis of Valuation	Value (£)
Recreation - Tod's Piece	Nominal	1.00
Burial Ground - London Road	Nominal	1.00
Allotments - Tod's Piece	Nominal	1.00
Allotments - Leicester Road	Nominal	1.00
Burial Ground - Leicester Road	Nominal	1.00
Buildings	Basis of Valuation	Value (£)
Town Hall	Commercial Valuation	405,000
Other	Basis of Valuation	Value (£)
Public seats	Insurance Value	6,500
Play equipment	Insurance Value	75,597
Christmas lights and cabling	Insurance Value	3,268
Burial Registers	Insurance Value	5,525
Heritage signs	Insurance Value	10,000
Finger posts	Insurance Value	19,243
Electric car charging point	Insurance Value	2,060
Disabled Toilet Tod's Piece	Insurance Value	20,000
Sculpture	Insurance Value	8,076
Skate Park	Insurance Value	3,500
CCTV	Insurance Value	85,000
Photocopier (leased)	Insurance Value	3,605
Notice boards	Insurance Value	3,500
Commemorative plaque	Insurance Value	963
Office computer and laptop	Insurance Value	328
Disabled WC at Tod's Piece	Insurance Value	1,750
Civic Regalia	Insurance Value	3,664

The basis of valuation of these assets is replacement value plus additions at cost.
 Community land is valued at 'Nil'.

2 Leases

As at 31st March 2017 the following lease was held:

Lessor	Purpose	Year of Expiry	Annual Rent
Workflow Imaging	Photocopier	2020	595.14

Supporting Notes:

3 Borrowings

At close of business on 31st March 2018 the following amounts were outstanding:

	Value (£)
Public Works Loan Board (492087) - Leicester Road Cemetery	76,414.95
Public Works Loan Board (498696) - Town Hall improvements	11,619.05
	<u>88,034.00</u>

4 Debtors Outstanding

	Value (£)
Debtors as at 31st March 2018 were	2,201.00
No debts have been written off in the year.	-

5 Creditors & Accruals

Creditor - Grant Thornton additional charges following objection(see 14 below)	1,440.00
Creditor - Grant Thornton scale charges for 2016/17 Audit	400.00
Accrual - OPUN Specialist Report for Neighbourhood Plan Committee	4,500.00
Accrual - Redwood Pryor Ltd Internal Auditor Scale Fee	400.00
Accrual - PKF Littlejohn External Auditor Scale Fee	400.00
	<u>7,140.00</u>

6 Tenancies

During the year the following tenancies were held:

Council as Landlord

Tenant	Property	Status	Value (£) p.a.
Uppingham Town FC	Hut	Repairing	295.00
Uppingham Bowls Club	Hut	Repairing	1,500.00
Uppingham 1st Scouts	Hut	Repairing	75.00

Council as Tenant

Landlord	Property	Status	Value (£) p.a.
Rutland County Council	Market Place	Non-repairing	2,820.00

7 Payments made under the General Power of Competence

Payee	Nature of Payment	Amount (£)
Leighfield Primary School	Grant	1,000.00
Uppingham Flower, Fete & Produce Show	Grant	1,000.00
The Uppingham Partnership (Feast Day)	Grant	1,000.00
Uppingham Bowls Club	Grant	1,000.00
Uppingham in Bloom (2017 Planting)	Grant	2,200.00
Royal British Legion - Remembrance Wreath	Grant	50.00
Root & Branch Out CIC	Grant	1,000.00
Rutland Foodbank	Grant	600.00
The Uppingham Partnership (Christmas in Uppingham)	Grant	720.00
		<u>8,570.00</u>

Supporting Notes:

8 Agency Work

During the year the council undertook the following agency work on behalf of other authorities:

Commissioning Authority	Nature of Work	Amount (£)
None	None	-

9 Advertising and Publicity

The following costs were incurred for advertising and publicity in the year

Amount (£)

-

10 Earmarked Reserves

The purpose of the earmarked reserves is to:

Represent the amount of money within the Council's fund balance that has been set aside for specific purposes. These are as follows:

	Open Bal.	Close Bal.
Tod's Piece	8,779	1,556
Disabled Access Town Hall	-	13,750
Heritage Trail Website	-	135
HR Support	-	840
New Play Area	-	2,500
Road Improvement Project	15,000	-
Town Hall	10,000	1,292
Notice Boards	5,000	-
Allotment Improvements	2,000	2,000
Cemetery Maintenance	5,000	2,000
Social Housing Project	3,000	-
Legal & Professional Fees	10,000	5,000
Heritage Street Lighting Project	37,090	-
	95,869	29,073

11 Contingent Liabilities

A contingent loss (cost) will be accrued in the financial statements where it is probable that a future event will confirm a material loss (cost) which can be estimated with reasonable accuracy - i.e. signed off by the RFO.

Where a material contingent loss (cost) is not accrued, perhaps because it cannot be accurately estimated or because the event is not considered sufficiently certain - it will be disclosed in this note.

12 Income and Expenditure (Capital Introduced)

During the year Council received grants from Uppingham School of £10,000 towards the Heritage Street Lighting Project and £5,000 from The Lions Club of Rutland for an installation on Tod's Piece.

13 Financial Reporting System

Uppingham Town Council produce their accounts for reporting on a system used widely by small parishes and towns. This enables updates to members on at least a quarterly basis throughout the year.

Supporting Notes:

14 External Auditor Feedback

The external audit report for 2016/17 accounts was delayed due to the receipt by Grant Thornton of an objection during the period which electors can exercise their right under sections 26 and 27 of the Local Audit and Accountability Act 2014.

The above allows electors and their representatives to:

- 1) question the auditor about the accounting records; and
- 2) object to the accounts or any item in them. Written notice of an objection must be given to the external auditor and a copy sent to the Authority. Objections must concern a matter of which the external auditor could make a public interest report or apply for a declaration that an item of account is unlawful.

The objector was Mr R Simpson and the copy of the objection submitted to Grant Thornton can be read on the Town Council website. The additional cost to the Council of the investigation by Grant Thornton was £1,440.

On the 8th March 2018 Grant Thornton advised Council that they had completed their investigation without any actions or public interest report and duly certified the accounts to 31st March 2017.

Information about the Town Council Financial Regulations and other supporting information can be found on our website at the following link:

[UPPINGHAM TOWN COUNCIL FINANCIAL INFORMATION](#)

Uppingham Town Council

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You can also find the Town Council and Love Uppingham on Facebook & Instagram