Uppingham Town Council

		Annual Town Meeting Annual Council Meeting			Full Council Meeting*				Committees*				Bank Hols	
	Meetings>>	Date	Agenda / Notice	Agenda Items	Papers	Date	Agenda / Notice	Agenda Items	Papers	Date	Agenda / Notice	Agenda Items	Papers	
2018	April				-	5th April	28th Mar	22nd Mar	29th Mar	18th April	12th April	5th April	11th April	
	Мау	16th May 23rd May	10th May 17th May	3rd May 10th May	3rd May 10th May	2nd May	26th Apr	19th Apr	24th April					28th - Spring
	June					6th June	1st Jun	24th May	30th May	20th June	14th June	7th June	13th June	
	July					4th July	29th June	21st June	28th June	25th July	19th July	12th July	18th July	
	August					ТВС	ТВС	ТВС	ТВС	22nd Aug	16th Aug	9th Aug	15th Aug	27th - Summer
	September					5th Sept	30th Aug	23rd Aug	29th Aug	19th Sept	13th Sept	6th Sept	12th Sept	
	October					3rd Oct	27th Sept	20th Sept	26th Sept	17th Oct	11th Oct	4th Oct	10th Oct	
	November					7th Nov	1st Nov	18th Oct	24th Oct	21st Nov	15th Nov	8th Nov	14th Nov	
	December					5th Dec	29th Nov	22nd Nov	28th Nov	19th Dec	13th Dec	6th Dec	12th Dec	25th - Xmas Day 26th - Boxing Day
2019 - Election Year	January					9th Jan	20th Dec	13th Dec	19th Dec	16th Jan	10th Jan	3rd Jan	9th Jan	1st - New Year
	February					6th Feb	31st Jan	24th Jan	30th Jan	20th Feb	14th Feb	7th Feb	13th Feb	
	March					6th Mar	28th Feb	24th Mar	27th Feb	20th Mar	14th Mar	7th Mar	13th Mar	
	April					3rd April	28th Mar	21st Mar	27th Mar	17th April	11th April	4th April	10th April	19th - Good Friday 22nd - Easter Mon
	May**	твс	ТВС	твс	TBC	1st May	25th Apr	18th Apr	24th April					6th - Early May 27th - Spring

Operating	Week 1 in Month	Week 2 in Month		Week 3 in Month	Week 4 in Month	
Rhythm Ful Council	 Full Council Meeting Consider agenda items Start to draft any papers 	 Finalise agenda items Review any draft papers Prepare for Mayor briefing 		- Committees if req. - Prepare for Mayor briefing - Draft agenda agreed	 Finalise agenda Chase any final papers Notice to attend / agenda 	

Note: All dates above for submission of agenda items or papers assumes close of business (4pm) on those dates by email or post. Any queries contact townclerk@uppinghamtowncouncil.co.uk

* In setting out these dates as a guide, it may be that dates change due to a quorom not being achieved, following consultation with a chair of the meeting, holidays for the Town Clerk or the year end production of accounts.

** 2019 is an election year and the precise timings of meetings and the preparation for year end finance are not yet fully known - thisw ill be updated in the course of this financial year.

Full Council meetings are though in the main held first Wednesday of a month and committees on the third Wednesday. The annual meetings have to be convened before 1st June each year.