

## Bank reconciliation – pro forma

Name of smaller authority: \_\_Uppingham Town Council\_\_\_\_\_

County area (local councils and parish meetings only): \_\_Leics & Rutland\_\_\_\_\_

### Financial year ending 31 March 2018

Prepared by \_\_Neil Wedge (Town Clerk & RFO)\_\_\_\_\_

Date \_\_16<sup>th</sup> May 2018\_\_\_\_\_

Balance per bank statements as at 31 March 2018:		£	£
	HSBC	66	
	Lloyds Bank Account (Main)	46033	
	Lloyds Bank Account (Allotments)	500	
	NatWest Account	0	
	Public Sector Deposit Account (CCLA)	75000	
	<i>Rounded up</i>	<u>121600*</u>	
Petty cash float (if applicable)		28.00	
Less: any un-presented cheques at 31 March 2018		25452.33	
Add: any un-banked cash at 31 March 2018		0.00	
Net balances as at 31 March 2018 (Box 8)			<u>96,176</u>

***The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:***

#### CASH BOOK:

Opening Balance 1 April 2017 (Prior year Box 8)	155194
Add: Receipts in the year	166435
Less: Payments in the year	225453
Closing balance per cash book [receipts and payments book] as at 31 March 2018 (must equal net balances above – Box 8)	<u>96176</u>

(See [example](#) for guidance if required)

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## Uppingham Town Council 2017/18

### Bank - Cash and Investment Reconciliation as at 31 March 2018

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#### Confirmed Bank & Investment Balances

##### Bank Statement Balances

29/03/2018	HSBC Bank A/C	66.32
29/03/2018	Lloyds Bank A/C	46,033.29
29/03/2018	Lloyds Allotment A/C	500.00
05/12/2017	NatWest A/C	0.00
27/03/2018	Petty Cash	28.00
31/03/2018	UTC Deposit Account	75,000.00

**121,627.61**

##### Other Cash & Bank Balances

**0.00**

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**121,627.61**

##### Unpresented Payments

**25,452.33**

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**96,175.28**

##### Receipts not on Bank Statement

**0.00**

##### **Closing Balance**

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**96,175.28**

##### All Cash & Bank Accounts

CCLA	75,000.00
HSBC Bank Account	66.32
Lloyds Allotment	500.00
Lloyds Bank Account	20,580.96
Natwest	0.00
Petty Cash	28.00
Other Cash & Bank Balances	0.00
<b>Total Cash &amp; Bank Balances</b>	<b>96,175.28</b>

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