

## Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
4000	Salaries	100	General Administration	Includes TC & AC plus pension payments, payroll admin and 2% inc for 2019
4005	Training & Meetings	100	General Administration	Increase by £400 due to elections in May 2019
4010	Office Main & Equipment	100	General Administration	Marginal uplift on prior year
4015	Photocopier	100	General Administration	Increased copies and additional support for election plus new lease and stapling add on
4020	Publications/newsletters	100	General Administration	Additional publications for election year
4025	Stationery	100	General Administration	Hold budget figure
4026	Postage	100	General Administration	Increase due to election year
4030	Subscriptions	100	General Administration	Marginal increase
4035	Insurance	100	General Administration	Maintain actual budget - insurance 3 yr contract up in Aug 2019
4040	Profession Services	100	General Administration	Reduce by £500 on prior year
4045	Audit Fees	100	General Administration	Hold budget figure
4050	Internet	100	General Administration	Marginal increase in costs
4130	Miscellaneous	100	General Administration	Keep as zero
4215	Maintenance	100	General Administration	Keep as zero
1080	Grants/Donations (Income)	110	Miscellaneous (RFO)	One off miscellaneous contributions but not to be budgeted for as regular income
1090	Interest	110	Miscellaneous (RFO)	Deposit holdings likely to increase with CIL receipts over next 12-18 months
1095	Property Rent	110	Miscellaneous (RFO)	Marginal increase but subject to Bloor Homes License being live before Dec 18
4000	Salaries	110	Miscellaneous (RFO)	Includes pension payments, payroll admin and 2% inc for 2019
4100	Grants/Donations (Exp.)	110	Miscellaneous (RFO)	Hold budget figure
4105	Chairman's Allowance	110	Miscellaneous (RFO)	Hold budget figure
4110	Church Clock	110	Miscellaneous (RFO)	Hold budget figure
4115	Elections	110	Miscellaneous (RFO)	Keep as zero
4120	Tourism & Publicity	110	Miscellaneous (RFO)	Hold budget figure
4125	Budgetary Participation	110	Miscellaneous (RFO)	Reduce by full amount for 2019/20
4130	Miscellaneous	110	Miscellaneous (RFO)	Hold budget figure
1110	Income Mayor's Fundraiser	115	Mayor's Fundraiser	Keep as zero
1130	Town Hall Lettings	120	Town Hall	Marginal increase
4000	Salaries	120	Town Hall	Includes pension payments, payroll admin and 2% inc for 2019

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4040	Profession Services	120	Town Hall	Marginal increase by £200 but reduction in proposed budget by £400
4130	Miscellaneous	120	Town Hall	Keep as zero
4200	Heating (Gas)	120	Town Hall	Hold budget figure
4205	Electricity	120	Town Hall	Increased costs based on more usage
4210	Telephone	120	Town Hall	Marginal increase
4214	Planned Maintenance	120	Town Hall	Planned Maintenance to include carpeting, repairs to the cellar and kitchen repairs / heating
4215	Maintenance	120	Town Hall	Ad-hoc repairs and maintenance not planned for - marginal decrease
4220	Business Rates	120	Town Hall	Hold budget figure
4225	Water Rates	120	Town Hall	Hold budget figure
4230	Performing Rights Licence	120	Town Hall	Hold budget figure
4235	Cleaning Materials	120	Town Hall	Marginal increase in terms of additional floor cleaning materials
4240	Floral Baskets	120	Town Hall	Hold budget figure
4245	Bin Waste Collection TH	120	Town Hall	Marginal increase
1160	Seats (Income)	130	Parks & Open Spaces	Keep as zero
1165	Electric Car Charging (Income)	130	Parks & Open Spaces	Income dropping on elec charging points which will mean this is subsidised more heavily
1330	Grant (Income)	130	Parks & Open Spaces	Keep as zero
1370	Miscellaneous	130	Parks & Open Spaces	Keep as zero
4000	Salaries	130	Parks & Open Spaces	100% costs of park attendant now in this line and incl 2% increase plus pension and admin costs
4130	Miscellaneous	130	Parks & Open Spaces	Cost of share in utilities for Tod's Piece WCs with UTF & Upp in Bloom £2k
4214	Planned Maintenance	130	Parks & Open Spaces	Error from the current year and covers BIFFA contract
4215	Maintenance	130	Parks & Open Spaces	Hold budget
4300	Seats (Exp.)	130	Parks & Open Spaces	Hold budget figure
4305	Tree Work	130	Parks & Open Spaces	Reduce by £250
4310	Play Area Inspection / Repair	130	Parks & Open Spaces	Hold budget figure - Covers annual, quarterley and weekly inspection regime for H&S Audit trail
4315	Christmas Lights	130	Parks & Open Spaces	Reduce by £1500 on prior year.
4320	CCTV	130	Parks & Open Spaces	Hold budget figure - seek reassurances about being fit for purpose
4325	Notice Boards	130	Parks & Open Spaces	For discussion and prioritisation
4330	Parking Subsidy	130	Parks & Open Spaces	Resolved to not pay anymore - Keep as zero

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<b>4335</b>	Electric Car Charging Costs	<b>130</b>	Parks & Open Spaces	Hold budget figure
<b>4340</b>	Grant Expenditure - Projects	<b>130</b>	Parks & Open Spaces	Keep as zero
<b>4345</b>	Skate Park	<b>130</b>	Parks & Open Spaces	Hold budget figure
<b>1200</b>	Market Stall Rents	<b>140</b>	Market Place	Hold budget figure
<b>1205</b>	Charity Stall Rents	<b>140</b>	Market Place	Marginal reduction
<b>1210</b>	March Fair Rents	<b>140</b>	Market Place	Maintain existing budgeted income
<b>1215</b>	Christmas Lights (Income)	<b>140</b>	Market Place	Keep as zero
<b>4205</b>	Electricity	<b>140</b>	Market Place	Hold budget figure
<b>4215</b>	Maintenance	<b>140</b>	Market Place	Keep as zero
<b>4220</b>	Business Rates	<b>140</b>	Market Place	Hold budget figure
<b>4225</b>	Water Rates	<b>140</b>	Market Place	Hold budget figure
<b>4250</b>	Market Place Equipment	<b>140</b>	Market Place	Keep as zero
<b>4360</b>	Ground Rent	<b>140</b>	Market Place	Hold budget figure
<b>1250</b>	Allotment Rents	<b>150</b>	Allotments	Maintain existing budgeted income
<b>4130</b>	Miscellaneous	<b>150</b>	Allotments	Keep as zero
<b>4215</b>	Maintenance	<b>150</b>	Allotments	Reduce budget to £1500
<b>4225</b>	Water Rates	<b>150</b>	Allotments	Marginal increase
<b>1280</b>	Public Lighting (Income)	<b>160</b>	Public Lighting	Keep as zero
<b>4205</b>	Electricity	<b>160</b>	Public Lighting	Hold budget figure
<b>4215</b>	Maintenance	<b>160</b>	Public Lighting	Keep as zero
<b>4365</b>	Improvements	<b>160</b>	Public Lighting	Keep as zero
<b>1300</b>	Burial Fees (Income)	<b>170</b>	Cemeteries	Marginal increase - £500
<b>4000</b>	Salaries	<b>170</b>	Cemeteries	Keep as zero
<b>4040</b>	Profession Services	<b>170</b>	Cemeteries	Keep as zero
<b>4215</b>	Maintenance	<b>170</b>	Cemeteries	Reduce budget to £1500
<b>4220</b>	Business Rates	<b>170</b>	Cemeteries	Hold budget figure
<b>4225</b>	Water Rates	<b>170</b>	Cemeteries	Hold budget figure

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<b>4305</b>	Tree Work	<b>170</b>	Cemeteries	Reduce by £500
<b>4400</b>	Burial Fees (Exp.)	<b>170</b>	Cemeteries	Decrease by £250
<b>1305</b>	RCC Contribution	<b>171</b>	RCC Contribution	Keep as zero
<b>1400</b>	S106 & CIL Received	<b>175</b>	Section 106 CIL	Approximate payment now confirmed for 2018/19 for the Bloor Homes site
<b>4420</b>	Section 106 Grants	<b>175</b>	Section 106 CIL	Keep as zero - none planned currently
<b>4450</b>	Loan For Leic Road Cemetery	<b>180</b>	Loans	Hold budget figure
<b>4455</b>	Repayment of PWLB Loan	<b>180</b>	Loans	Keep as zero
<b>4460</b>	Town Hall Loan	<b>180</b>	Loans	Hold budget figure
<b>1076</b>	Precept	<b>190</b>	Precept	0% increase awaiting guidance from budget process and members
<b>1077</b>	Council Tax Support Grant	<b>190</b>	Precept	No longer able to receive this from RCC - Keep as zero
<b>1330</b>	Grant (Income)	<b>200</b>	Capital Exp. & Capital Added	Keep as zero
<b>4510</b>	Wren Grant (Exp.)	<b>200</b>	Capital Exp. & Capital Added	Keep as zero
<b>1330</b>	Grant (Income)	<b>210</b>	Projects	Keep as zero
<b>1350</b>	Neighbourhood Plan (Grant)	<b>210</b>	Projects	Keep as zero for now and to be determined from N Plan Refresh
<b>4040</b>	Profession Services	<b>250</b>	Neighbourhood Plan	Review need for budget versus grant support for refresh of N Plan in 2019
<b>4130</b>	Miscellaneous	<b>250</b>	Neighbourhood Plan	Keep as zero