

## Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
4000	Salaries	100	General Administration	Includes TC & AC plus pension payments, payroll admin and 2% inc for 2019
4005	Training & Meetings	100	General Administration	Increase by £400 due to elections in May 2019
4010	Office Main & Equipment	100	General Administration	Marginal uplift on prior year
4015	Photocopier	100	General Administration	Increased copies and additional support for election plus new lease and stapling add on
4020	Publications/newsletters	100	General Administration	Additional publications for election year
4025	Stationery	100	General Administration	Hold budget figure
4026	Postage	100	General Administration	Increase due to election year
4030	Subscriptions	100	General Administration	Marginal increase
4035	Insurance	100	General Administration	Maintain actual budget - insurance 3 yr contract up in Aug 2019
4040	Profession Services	100	General Administration	Reduce by £500 on prior year
4045	Audit Fees	100	General Administration	Hold budget figure
4050	Internet	100	General Administration	Marginal increase in costs
4130	Miscellaneous	100	General Administration	Keep as zero
4215	Maintenance	100	General Administration	Keep as zero
1080	Grants/Donations (Income)	110	Miscellaneous (RFO)	One off miscellaneous contributions but not to be budgeted for as regular income
1090	Interest	110	Miscellaneous (RFO)	Deposit holdings likely to increase with CIL receipts over next 12-18 months
1095	Property Rent	110	Miscellaneous (RFO)	Marginal increase but subject to Bloor Homes License being live before Dec 18
4000	Salaries	110	Miscellaneous (RFO)	Includes pension payments, payroll admin and 2% inc for 2019
4100	Grants/Donations (Exp.)	110	Miscellaneous (RFO)	Reduce by £2,000 from £12,000 to keep within desired precept increase
4105	Chairman's Allowance	110	Miscellaneous (RFO)	Hold budget figure
4110	Church Clock	110	Miscellaneous (RFO)	Hold budget figure
4115	Elections	110	Miscellaneous (RFO)	Keep as zero
4120	Tourism & Publicity	110	Miscellaneous (RFO)	Hold budget figure
4125	Budgetary Participation	110	Miscellaneous (RFO)	Reduce by full amount for 2019/20
4130	Miscellaneous	110	Miscellaneous (RFO)	Holds 1/4 Election costs and £6k temp for PWLB Annual Repayment
1110	Income Mayor's Fundraiser	115	Mayor's Fundraiser	Keep as zero
1130	Town Hall Lettings	120	Town Hall	Marginal increase
4000	Salaries	120	Town Hall	Includes pension payments, payroll admin and 2% inc for 2019

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<b>4040</b>	Profession Services	<b>120</b>	Town Hall	Marginal increase by £200 but reduction in proposed budget by £400
<b>4130</b>	Miscellaneous	<b>120</b>	Town Hall	Keep as zero
<b>4200</b>	Heating (Gas)	<b>120</b>	Town Hall	Hold budget figure
<b>4205</b>	Electricity	<b>120</b>	Town Hall	Increased costs based on more usage
<b>4210</b>	Telephone	<b>120</b>	Town Hall	Marginal increase
<b>4214</b>	Planned Maintenance	<b>120</b>	Town Hall	As per the planned maintenance schedule with some contingency
<b>4215</b>	Maintenance	<b>120</b>	Town Hall	Reduce to £1800
<b>4220</b>	Business Rates	<b>120</b>	Town Hall	Hold budget figure
<b>4225</b>	Water Rates	<b>120</b>	Town Hall	Hold budget figure
<b>4230</b>	Performing Rights Licence	<b>120</b>	Town Hall	Increase due to amalgamation of PPL & PRS
<b>4235</b>	Cleaning Materials	<b>120</b>	Town Hall	Marginal increase in terms of additional floor cleaning materials
<b>4240</b>	Floral Baskets	<b>120</b>	Town Hall	Hold budget figure
<b>4245</b>	Bin Waste Collection TH	<b>120</b>	Town Hall	Marginal increase
<b>1160</b>	Seats (Income)	<b>130</b>	Parks & Open Spaces	Keep as zero
<b>1165</b>	Electric Car Charging (Income)	<b>130</b>	Parks & Open Spaces	Income dropping on elec charging points which will mean this is subsidised more heavily
<b>1330</b>	Grant (Income)	<b>130</b>	Parks & Open Spaces	Keep as zero
<b>1370</b>	Miscellaneous	<b>130</b>	Parks & Open Spaces	Keep as zero
<b>4000</b>	Salaries	<b>130</b>	Parks & Open Spaces	100% costs of park attendant now in this line and incl 2% increase plus pension and admin costs
<b>4130</b>	Miscellaneous	<b>130</b>	Parks & Open Spaces	Cost of share in utilities for Tod's Piece WCs with UTFC & Upp in Bloom £2k
<b>4214</b>	Planned Maintenance	<b>130</b>	Parks & Open Spaces	BIFFA Contract
<b>4215</b>	Maintenance	<b>130</b>	Parks & Open Spaces	Reduce to £1,400
<b>4300</b>	Seats (Exp.)	<b>130</b>	Parks & Open Spaces	Hold budget figure
<b>4305</b>	Tree Work	<b>130</b>	Parks & Open Spaces	Reduce by £500
<b>4310</b>	Play Area Inspection / Repair	<b>130</b>	Parks & Open Spaces	Hold budget figure - Covers annual, quarterley and weekly inspection regime for H&S Audit trail
<b>4315</b>	Christmas Lights	<b>130</b>	Parks & Open Spaces	Reduce by £1500 on prior year.
<b>4320</b>	CCTV	<b>130</b>	Parks & Open Spaces	Hold budget figure - seek reassurances about being fit for purpose
<b>4325</b>	Notice Boards	<b>130</b>	Parks & Open Spaces	For discussion and prioritisation
<b>4330</b>	Parking Subsidy	<b>130</b>	Parks & Open Spaces	Resolved to not pay anymore - Keep as zero

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<b>4335</b>	Electric Car Charging Costs	<b>130</b>	Parks & Open Spaces	Hold budget figure
<b>4340</b>	Grant Expenditure - Projects	<b>130</b>	Parks & Open Spaces	Keep as zero
<b>4345</b>	Skate Park	<b>130</b>	Parks & Open Spaces	Hold budget figure
<b>1200</b>	Market Stall Rents	<b>140</b>	Market Place	Hold budget figure
<b>1205</b>	Charity Stall Rents	<b>140</b>	Market Place	Marginal reduction
<b>1210</b>	March Fair Rents	<b>140</b>	Market Place	Maintain existing budgeted income
<b>1215</b>	Christmas Lights (Income)	<b>140</b>	Market Place	Keep as zero
<b>4205</b>	Electricity	<b>140</b>	Market Place	Hold budget figure
<b>4215</b>	Maintenance	<b>140</b>	Market Place	Keep as zero
<b>4220</b>	Business Rates	<b>140</b>	Market Place	Hold budget figure
<b>4225</b>	Water Rates	<b>140</b>	Market Place	Hold budget figure
<b>4250</b>	Market Place Equipment	<b>140</b>	Market Place	Keep as zero
<b>4360</b>	Ground Rent	<b>140</b>	Market Place	Hold budget figure
<b>1250</b>	Allotment Rents	<b>150</b>	Allotments	Maintain existing budgeted income
<b>4130</b>	Miscellaneous	<b>150</b>	Allotments	Keep as zero
<b>4215</b>	Maintenance	<b>150</b>	Allotments	Reduce budget to £1k
<b>4225</b>	Water Rates	<b>150</b>	Allotments	Marginal increase
<b>1280</b>	Public Lighting (Income)	<b>160</b>	Public Lighting	Keep as zero
<b>4205</b>	Electricity	<b>160</b>	Public Lighting	Current year bill £5k and RCC have suggested 10% lift for 2019/20
<b>4215</b>	Maintenance	<b>160</b>	Public Lighting	Keep as zero
<b>4365</b>	Improvements	<b>160</b>	Public Lighting	Keep as zero
<b>1300</b>	Burial Fees (Income)	<b>170</b>	Cemeteries	Marginal increase - £750
<b>4000</b>	Salaries	<b>170</b>	Cemeteries	Keep as zero
<b>4040</b>	Profession Services	<b>170</b>	Cemeteries	Keep as zero
<b>4215</b>	Maintenance	<b>170</b>	Cemeteries	Reduce budget to £1000
<b>4220</b>	Business Rates	<b>170</b>	Cemeteries	Hold budget figure
<b>4225</b>	Water Rates	<b>170</b>	Cemeteries	Hold budget figure

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<b>4305</b>	Tree Work	<b>170</b>	Cemeteries	Reduce by £500
<b>4400</b>	Burial Fees (Exp.)	<b>170</b>	Cemeteries	Decrease by £250
<b>1305</b>	RCC Contribution	<b>171</b>	RCC Contribution	Keep as zero
<b>1400</b>	S106 & CIL Received	<b>175</b>	Section 106 CIL	Approximate payment now confirmed for 2018/19 for the Bloor Homes site
<b>4420</b>	Section 106 Grants	<b>175</b>	Section 106 CIL	Keep as zero - none planned currently
<b>4450</b>	Loan For Leic Road Cemetery	<b>180</b>	Loans	Hold budget figure
<b>4455</b>	Repayment of PWLB Loan	<b>180</b>	Loans	Keep as zero
<b>4460</b>	Town Hall Loan	<b>180</b>	Loans	Hold budget figure
<b>1076</b>	Precept	<b>190</b>	Precept	F&GP Committee recommends to Full Council a 10% Precept increase for 2019/20
<b>1077</b>	Council Tax Support Grant	<b>190</b>	Precept	No longer able to receive this from RCC - Keep as zero
<b>1330</b>	Grant (Income)	<b>200</b>	Capital Exp. & Capital Added	Keep as zero
<b>4510</b>	Wren Grant (Exp.)	<b>200</b>	Capital Exp. & Capital Added	Keep as zero
<b>1330</b>	Grant (Income)	<b>210</b>	Projects	Keep as zero
<b>1350</b>	Neighbourhood Plan (Grant)	<b>210</b>	Projects	Keep as zero for now and to be determined from N Plan Refresh
<b>4040</b>	Profession Services	<b>250</b>	Neighbourhood Plan	Review need for budget versus grant support for refresh of N Plan in 2019
<b>4130</b>	Miscellaneous	<b>250</b>	Neighbourhood Plan	Keep as zero