

Town Clerk: Neil Wedge

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11th April 2019

To: Cllrs Dave Ainslie, Lindsay Cooper, David Casewell, Sam Findlay, Mark Shaw and Ron Simpson. *For the purpose of this meeting Miranda Jones joins as a temporary Member*.

Dear Sir/Madam

**I HEREBY SUMMON YOU TO A MEETING OF THE STAFFING COMMITTEE** which will take place on Wednesday 17<sup>th</sup> April 2019 at 7.00pm in the Council Chamber. The agenda of the business to be transacted is detailed below.

Yours faithfully,

Minhueze

## Clerk to the Council

AGENDA

- 1. Chair's opening remarks.
- 2. Attendance Register and Apologies for Absence
- 3 Declaration of members' interests and applications for dispensation
- 4. To confirm the report of the meeting held on Wednesday 20<sup>th</sup> March 2019.
- 5. To receive an update in respect of applications for Town Clerk vacancy and consider next steps.
  - a) Consider the appointment of a locum to cover the period 1<sup>st</sup> May 2019 onwards.