



# Uppingham Town Council

## Annual Report & Accounts

### 31st March 2019

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# Mayor's Report:

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## Social Infrastructure

There is a school of thought that believes a healthy community is held together not just by shared values but by shared spaces; physical locations where people across all strata bump into each other and form connections. This social infrastructure can mitigate and even solve some of society's most pressing challenges like isolation, polarisation and crime.

The argument goes that communities that invest in social infrastructure such as parks, libraries, community venues and activities are more resilient, cohesive and have a higher quality of life for residents than those that do not.

Uppingham is a prime example of a community with strong social infrastructure and to see evidence of it, one only has to visit the Friday market and observe the number of people, everywhere you look, engaged in



conversations with each other; or visit the town hall when the dance classes or indoor bowls events are on. Community connections are vital. The maintenance, protection and improvements to the places and support for events where they can occur is paramount. This council strengthens considerably the social infrastructure and resilience of our community, being the primary investor and proponent.

Looking back over this last year, this is demonstrated by our commitment to awarding grants to community projects, maintaining and improving our physical assets and connecting with our residents through surveys, newsletters, councillor surgeries, social media and our clerk's open-door policy. The invaluable feedback from all these engagements has helped shaped our thinking and decision-making. We thank all those who have engaged with us as a council.

Over the course of this last year, your council has taken significant steps to improve our community assets. In October, as part of an on-going programme of maintenance, the Town Hall was redecorated and the sprung dance floor refurbished. This was long overdue and I think you can agree it's much easier to have some civic pride in the appearance of our Town Hall now. Over the course of the last couple of years the town hall bookings have increased exponentially, providing an important revenue stream for us, which is in turn ploughed back in to the community.

Work continues on plans to remodel the front of the Town Hall in order to provide permanent access for disabled visitors and those with pushchairs or buggies whom currently have to take a 250m detour. This work should be completed in the coming months.



# Mayor's Report:

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Following an overwhelming public response to our survey about the children's play area on Tod's Piece, we put the contract for a significant re-development out to tender and have now received a number of designs and associated costs – we will now put this back out to public consultation for community feedback imminently. The designs are great, the play area will be significantly enlarged, with an all-weather surface and many different activities for young children. The funding for this will come from the Community Infrastructure Levy (CIL) income and grants.

In preparation for the centenary of Armistice Day, with support from the Leicester City, County & Rutland At Risk War Memorials Project; Council not only chose to have the war memorial cleaned, but also to improve the access paths and steps, and provide hard-standing around the memorial using York stone. This seemingly straightforward task developed into an eight-month, very time-sensitive challenge as we wrestled with challenging external stakeholders. Our greatest thanks must go to our Town Clerk who persevered over the course of months of set-backs and frustrations to ensure that the work was completed in time for the 11<sup>th</sup> November deadline. In addition to the work at the war memorial, the council commissioned a beacon to be made and installed on Tod's Piece. These key activities were all delivered with local project management and Uppingham based businesses.



One other lasting memory of November 2018 and featured on the front cover of our report was the 'Weeping Window' installation at the Town Hall. Co-ordinated by Sue and Tony Streeter, this drew admiring gazes from all that stopped to see it.

The town council is pleased to report that it has now completed negotiations with Bloor Homes to take ownership of 3.86 hectares of land to the south of the new housing development on Leicester Road. We will now offer this on a long-term lease for use as a recreation or sporting facility which will produce annual income for the Council.

## Community Support

In May the council awarded £12,000 of grant aid in response to bids from Curtain Upp, the Uppingham Partnership for town events, Feast Day and Christmas in Uppingham; to Uppingham First in support of the Hopper Bus, the Bowls Club, the Flower & Produce Show and Uppingham in Bloom.

# Mayor's Report:



I'd like to congratulate the members of Uppingham in Bloom for bringing back another gold medal to the town this year and re-gaining their status as category winners in the highly competitive small market town arena. I know this gets more difficult to achieve with every passing year and they are to be applauded for their hard work, commitment and innovation year on year. Notably one of their projects last year was to create and launch the Mary Lloyd Tree Trail, named for one of the ladies who founded Uppingham in Bloom in 1985 and who sadly passed away last year. It really is a fitting tribute.

## Communication and Consultation

Over the course of my time on this council (I was elected in 2015) I have seen us go from strength to strength in developing existing and adopting new ways to **communicate** with Uppingham residents.

Feedback we have received from residents has informed our decision-making, leading to recommendations for the alterations to parking restrictions on

Spring Back Way and enabling us to provide a precise brief to contractors tendering for the improvements to the children's play area on Tod's Piece. Currently underway are consultations regarding Gainsborough Road which will be followed by gathering views on Stockerston Road.

An important part of our role as the Town Council is our communication and partnership with Rutland County Council, which includes a fair amount of lobbying on Uppingham's behalf. Negotiations over the refurbishment and ownership of the Market Place toilets are on-going and frustratingly slow as are discussions over the library. I would hope to see some positive movement on these over the course of the next year.

A significant success however, prompted by a discussion in Council, is the County Council's concession for 30 minutes of free parking in the town's car parks which came into effect at the beginning of this month.

## Transport

Another duty of the council is to respond to draft plans put forward by our district council and to have representation on consultation groups such as the St George's Barracks advisory group. Your town council deserves its reputation for providing well-thought-out, pertinent and relevant feedback – this year on Rutland County Council's draft Local Plan and the Transport Policy including Public Rights of Way.

Last year in his annual report Alec Crombie reported on the reprieve of the 747 bus service from



# Mayor's Report:

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Uppingham to Leicester. A year on and the bus is still running, but its future fate is uncertain and I echo Cllr Crombie's call from last year of "Use it or Lose it". Council remains committed to publicising the issue and will continue to be an integral member of the local bus users' group in the coming year to keep your views known.

## Looking Forward

As mentioned earlier, over the course of this last year the council began to receive CIL payments collected from housing developers by Rutland County Council and intended to be used by parishes to strengthen and develop local services, facilities and infrastructure.

The receipt of this money, the recommendation by an independent governance report and agreement amongst members; prompted Council to start work on a five-year plan aiming to create a strategic framework setting out the vision, ethos and aims of Uppingham Town Council for the period 2019-2024.

The strategy provides a framework for the preparation of annual work plans, embraces a collaborative approach to realising objectives involving stakeholders, and allows for the introduction of new ideas into identified strategic themes.

### Five key strategic themes are proposed:

- ◆ Civic Leadership
- ◆ Sound Financial Management
- ◆ People Management
- ◆ Physical Resource Management
- ◆ Social Cohesion, Identity and Wellbeing



# Mayor's Report:

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It is hoped that this plan will be completed and approved by the new council following the elections in May.

## Hello and Goodbye

Last year the council was delighted to welcome Kellie Sabin to the newly-created role of Assistant Clerk. Kellie started work with us in September and has swiftly proven herself to be an asset to this council and in her role supporting the clerk.

Which brings me sadly to the fact that Neil Wedge, our Town Clerk, will soon be leaving us. I won't dwell too much on this as I know he'll hate it, but I have to offer you, Neil, on behalf of the Council and the town, our heartfelt thanks for all you have achieved during the last four years. You have been an enormous support to me in my time as Mayor and I thank you.

Elections are again upon us and May will potentially bring new people onto the Council. I'd like to pay tribute to the existing Council, elected or re-elected in 2015. Uppingham has been well-served by them, dedicated as they are to this town, ably managing to work to retain its heritage and yet managing to be innovative and forward-thinking at the same time. I'd particularly like to mention Ian Salt who has stepped down from the council after more than 20 years – his straight-talking, straight-forward input in to our debates will be much missed.

## And finally...

Being Chair of this council for the last year has been a real honour, a challenge at times, but undeniably an honour. My proudest moment was to have been elected as Mayor in the year of the 100<sup>th</sup> anniversary of female suffrage and to have had the honour to stand alongside three inspirational women; Sarah Furness, Lord Lieutenant of Rutland, Sue Jarron, the then High Sheriff, and Canon Rachel Watts as we marked the centenary of Armistice Day on 11<sup>th</sup> November 2018. So many people and organisations worked together for many months in order to achieve a commemoration worthy of such an occasion and to me it defined the best of Uppingham. We are stronger when we work together.

## *Miranda Jones*

Chair

Uppingham Town Council



# Balance Sheet at 31st March 2019:

Printed on : 11/04/2019

Uppingham Town Council Current Year

At : 08:28

Balance Sheet as at 31st March 2019

31st March 2018

31st March 2019

31st March 2018		31st March 2019
	<b>Current Assets</b>	
1,842	Debtors	3,163
5,311	VAT Control Account	9,869
66	HSBC Bank Account	0
20,581	Lloyds Bank Account	772
500	Lloyds Allotment	500
75,000	CCLA	75,000
28	Petty Cash	46
0	Barclays Business Account	4,965
<b>103,329</b>		<b>94,316</b>
103,329	<b>Total Assets</b>	94,316
	<b>Current Liabilities</b>	
1,840	Creditors	0
5,300	Accruals	0
<b>7,140</b>		<b>0</b>
96,189	<b>Total Assets Less Current Liabilities</b>	94,316
	<b>Represented By</b>	
67,115	General Reserves	53,288
29,073	Earmarked Reserves	41,029
<b>96,189</b>		<b>94,316</b>

The above statement represents fairly the financial position of the authority as at 31st March 2019 and reflects its Income and Expenditure during the year.

Signed :  
Chairman

\_\_\_\_\_ Date : \_\_\_\_\_

Signed :  
Responsible  
Financial  
Officer

\_\_\_\_\_ Date : \_\_\_\_\_

DRAFT



# Income & Expenditure:

Uppingham Town Council Current Year		
Income and Expenditure Account for Year Ended 31st March 2019		
31st March 2018		31st March 2019
	<b>Operating Income</b>	
2,218	Miscellaneous (RFO)	8,086
22,920	Town Hall	23,285
5,152	Parks & Open Spaces	29
15,772	Market Place	14,942
1,660	Allotments	1,545
10,000	Public Lighting	0
5,100	Cemeteries	6,888
0	Section 106 CIL	27,914
105,393	Precept	105,393
0	Projects	2,000
<b>168,215</b>	<b>Total Income</b>	<b>190,082</b>
	<b>Running Costs</b>	
54,134	General Administration	53,041
18,992	Miscellaneous (RFO)	22,942
25,549	Town Hall	45,661
34,484	Parks & Open Spaces	29,802
4,531	Market Place	4,324
216	Allotments	807
57,652	Public Lighting	5,000
957	Cemeteries	16,278
9,719	Loans	9,719
5,000	Neighbourhood Plan	4,378
<b>211,233</b>	<b>Total Expenditure</b>	<b>191,954</b>
	<b>General Fund Analysis</b>	
43,337	Opening Balance	67,115
168,215	Plus : Income for Year	190,082
211,552		257,198
211,233	Less : Expenditure for Year	191,954
319		65,243
(66,796)	Transfers TO / FROM Reserves	11,955
<b>67,115</b>	<b>Closing Balance</b>	<b>53,288</b>

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# Supporting Notes:

**Uppingham Town Council**  
**Accounts Year Ended 31st March 2019**  
**Supporting Notes**

<b>1 Assets</b>	<b>Value (£)</b>
<b>During the year the following assets were purchased / acquired:</b>	
Members' Room tables	838
Christmas Tree Lights	2,030
IT Upgrade - Laptop, Screens	681
Land to South of Leicester Road, Uppingham (3.86 hectares)	Nil
Victoriana Litter Bins x 6	1,324
Bench - Ayston Road	597
Beacon - Tod's Piece	1,000
Blinds - Town Hall	1,055

**During the year the following assets were disposed of:**

Office blinds	215
Christmas tree lights	3,219
Christmas lights	724
IT equipment	655

**As at 31st March 2019 the following assets were held:**

<b>Asset</b>	<b>Basis of Valuation</b>	<b>Value (£)</b>
Recreation - Tod's Piece	Nominal	1.00
Burial Ground - London Road	Nominal	1.00
Allotments - Tod's Piece	Nominal	1.00
Allotments - Leicester Road	Nominal	1.00
Burial Ground - Leicester Road	Nominal	1.00
Recreation Land - South of Leicester Road	Nominal	-

<b>Buildings</b>	<b>Basis of Valuation</b>	<b>Value (£)</b>
Town Hall	Commercial Valuation	405,000

A full asset schedule is available from the Town Clerk.

The basis of valuation of these assets is replacement value plus additions at cost.

Community land is valued at 'Nil'.

## 2 Leases

As at 31st March 2019 the following lease was held:

<b>Lessor</b>	<b>Purpose</b>	<b>Year of Expiry</b>	<b>Annual Rent</b>
Workflow Imaging	Photocopier	2022	440



# Supporting Notes:

## 3 Borrowings

At close of business on 31st March 2019 the following amounts were outstanding:

	Value (£)
Public Works Loan Board (492087) - Leicester Road Cemetery	73,720
Public Works Loan Board (498696) - Town Hall Improvements	8,432
	<u>82,153</u>

## 4 Debtors Outstanding

Debtors as at 31st March 2019 were

*No outstanding debts have been written off in the year.*

3,163

## 5 Creditors & Accruals

None

-

## 6 Tenancies

During the year the following tenancies were held:

### Council as Landlord

Tenant	Property	Status	Value (£) p.a.
Uppingham Town FC	Hut	Repairing	323
Uppingham Bowls Club	Hut	Repairing	1,500
Uppingham 1st Scouts	Hut	Repairing	75

### Council as Tenant

Landlord	Property	Status	Value (£) p.a.
Rutland County Council	Market Place	Non-repairing	2,820

## 7 Payments made under the General Power of Competence

Payee	Nature of Payment	Amount (£)
Citizens Advice Rutland	Grant	2,000
Uppingham First (Hopper Bus)	Grant	2,000
Uppingham Flower, Fete & Produce Show	Grant	1,000
The Uppingham Partnership (Feast Day)	Grant	2,000
Uppingham Bowls Club	Grant	1,000
Uppingham in Bloom (2018 Planting)	Grant	2,400
Uppingham Grows	Grant	249
Limes, Firs & Spurs Residents Association	Grant	100
Curtain Upp Stage School	Grant	600
Much From Little	Grant	650
		<u>11,999</u>

# Supporting Notes:

## 8 Agency Work

During the year the council undertook the following agency work on behalf of other authorities:

Commissioning Authority	Nature of Work	Amount (£)
None	None	-

## 9 Advertising and Publicity

The following costs were incurred for advertising and publicity in the year

Amount (£)

-

## 10 Earmarked Reserves

### The purpose of the earmarked reserves is to:

Represent the amount of money within the Council's fund balance that has been set aside for specific purposes. These are as follows:

	01/04/2018 Open Bal.	31/03/2019 Close Bal.
Tod's Piece	1,556	-
Disabled Access Town Hall	13,750	5,555
Heritage Trail Website	135	-
HR Support	840	-
Community Infrastructure Levy (CIL)	-	25,664
WW1 Memorial Project	-	59
New Play Area	2,500	7,250
Road Improvement Project	-	-
Town Hall	1,292	-
Notice Boards	-	-
Allotment Improvements	2,000	-
Cemetery Maintenance	2,000	-
Social Housing Project	-	-
Legal & Professional Fees	5,000	2,500
Heritage Street Lighting Project	-	-
	<b>29,073</b>	<b>41,029</b>

## 11 Contingent Liabilities

A contingent loss (cost) will be accrued in the financial statements where it is probable that a future event will confirm a material loss (cost) which can be estimated with reasonable accuracy - i.e. signed off by the RFO.

Where a material contingent loss (cost) is not accrued, perhaps because it cannot be accurately estimated or because the event is not considered sufficiently certain - it will be disclosed in this note.



# Supporting Notes:

## 12 Income and Expenditure (Capital Introduced)

Amount (£)

During this financial year Council received the first payments from the Community Infrastructure Levy (CIL). The following amounts were received and expended:

Received >	27,914
Expended >	2,250

## 13 Financial Reporting System

Uppingham Town Council produce their accounts for reporting on a system used widely by small parishes and towns. This enables updates to members on at least a quarterly basis throughout the year.

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Information about the Town Council Financial Regulations and other supporting information can be found on our website at the following link:

[UPPINGHAM TOWN COUNCIL FINANCIAL INFORMATION](#)

### Uppingham Town Council

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