Uppingham Town Council

			Annual Town Meeting				Full Council Meeting*				Committees*				
		Item 16			ncil Meeting									Bank Hols	
		Meetings>>	Date	Agenda / Notice	Agenda Items	Papers	Date	Agenda / Notice	Agenda Items	Papers	Date	Agenda / Notice	Agenda Items	Papers	
	2019	April					3th April	28th Mar	22nd Mar	29th Mar	17th April	11th April	3rd April	10-Apr	
		May	24th April 15th May	10th April 9th May	7th April 2nd May	7th April 2nd May	No Meeting	NA	NA	NA	1st May	24th April	16th April	23rd April	27th - Spring
		June					5th June	30th May	21st May	29th May	19th June	13th June	5th June	12th June	
		July					3rd July	27th June	19th June	26th June	17th July	11th July	3rd July	10th July	
		August			*Date s	ubject to agreement w	7 Aug *	1st Aug	23rd July	2nd Aug	21th Aug	15th Aug	7th Aug	14th Aug	26th - Summer
		September					4th Sept	29th Aug	21st Aug	28th Aug	18th Sept	12th Sept	4th Sept	11th Sept	
		October					2nd Oct	26th Sept	18th Sept	25th Sept	16th Oct	10th Oct	3rd Oct	9th Oct	
		November					6th Nov	31st Oct	23rd Oct	30th Oct	20th Nov	14th Nov	6th Nov	19th Nov	
		December					4th Dec	29th Nov	22nd Nov	28th Nov	18th Dec	12th Dec	3rd Nov	17th Dec	25th - Xmas Day 26th - Boxing Day
	2020	January					8th Jan	2nd Jan	24th Dec	24th Dec	15th Jan	9th Jan	2nd Jan	8th Jan	1st - New Year
		February					5th Feb	30th Jan	22nd Jan	29th Jan	19th Feb	13th Feb	5th Feb	18th Feb	
		March					4th Mar	27th Feb	25th Mar	26th Feb	18th Mar	12th Mar	4th Mar	17th Mar	
		April					1st April	26th Mar	18th Mar	25th Mar	15th Apr	2nd Apr	26th Mar	1st April	10th - Good Friday 13th - Easter Mon
		May					6th May	30th April	21st April	29th April	20th May	14th May	6th May	13th May	4th - Early May 25th - Spring
		Operating Rhythm Full Council	- Full Council N - Consider ager	Veek 1 in Month Full Council Meeting Consider agenda items Start to draft any papers		Week 2 in Month - Finalise agenda items - Review any draft papers - Prepare for Mayor briefing		Week 3 in Month - Committees if req Prepare for Mayor briefing - Draft agenda agreed			Week 4 in Month - Finalise agenda - Chase any final papers - Notice to attend / agenda				

Note: All dates above for submission of agenda items or papers assumes close of business (4pm) on those dates by email or post.

Any queries contact townclerk@uppinghamtowncouncil.co.uk

^{*} In setting out these dates as a guide, it may be that dates change due to a quorom not being achieved, following consultation with a chair of the meeting, holidays for the Town Clerk or the year end production of accounts.

^{** 2019} is an election year and the precise timings of meetings and the preparation for year end finance are not yet fully known - thisw ill be updated in the course of this financial year.

Full Council meetings are though in the main held first Wednesday of a month and committees on the third Wednesday. The annual meetings have to be convened before 1st June each year.