



## UPPINGHAM TOWN COUNCIL

Address:	Town Hall, High Street East, Uppingham, Rutland LE15 9PY
Document:	<b>Leicester Road Cemetery Rules &amp; Regulations</b>
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### **LEICESTER ROAD CEMETERY RULES & REGULATIONS**

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#### **INTRODUCTION**

**The Leicester Road Cemetery is a non-denominational cemetery located on the outskirts of Uppingham. This document sets out the rules and regulations for interment at the Leicester Road Cemetery.**

#### **Plan of the Cemetery**

The ground of the Leicester Road Cemetery is divided into sections and is consecrated. Plans showing the situation of purchased graves and spaces for interments are deposited with the Clerk, Uppingham Town Council, The Town Hall, High Street East, Uppingham, Rutland.

#### **Access and Opening Times**

There is 24 hour access to the cemetery. Both the vehicular access gate and footpath gates are open and unlocked all year around.

Dogs are NOT permitted within the cemetery grounds.

#### **Funeral Services**

Interments may be carried out between the hours of 9.30am until 4pm, Monday to Friday. Interment will not take place on Saturdays, Sundays, Christmas Day or Good Friday, except under special circumstances.

- i) **Notice of Interment**  
Two clear days' notice of any intended interment on a form provided by the council will normally be required to be given at the office of the Town Clerk
  
- ii) **Disposal Certificate**  
A notice of interment will not be accepted unless the Registrar's certificate or, in the case where an inquest has been held, the Coroner's certificate of the death of the person to be interred, is produced when the notice of interment is delivered at the office of the Town Clerk.

In cases of children still-born, a certificate or order will be required in accordance with the Births and Death Registration Act; and in the case of cremated remains, a Certificate of Cremation must be produced.

## **Purchasing the Right of Burial**

### **Burial Plots**

Anyone may apply to purchase the Exclusive Right of Burial for a grave space in the Cemetery. The allocation of plots is at the discretion of the Council, although the wishes of the individuals are considered, wherever possible.

### **Cremated Remains Plot**

Anyone may apply to purchase the Exclusive Right of Burial for a cremated remains plot in the cemetery. If more than two interments of cremated remains are required in any plot, this should be indicated at the time the plot is purchased. The allocation of plots is at the discretion of the Council, although the wishes of individuals are considered, wherever possible.

Burial Rights are granted for 99 years in each case and, when an application has been processed, the applicant will be given a Deed of Grant for safe keeping.

### **Fees and Other Charges**

All fees and other charges, which shall be in accordance with the table of fees, are to be paid at the office of the Town Clerk on giving notice of interment or the work in respect of which they are payable. Please see the Uppingham Town Council website for fees.

### **More than one Body in a Grave**

No body shall be buried in a grave unless the coffin is effectively separated from any coffin interred in the grave on a previous occasion by means of a layer of earth not less than six inches thick and there is three feet of earth between the top of the upper coffin and the ordinary level of the ground.

### **Re-opening of Graves**

Where any grave is re-opened for the purpose of another burial, no person shall disturb any human remains interred therein or remove there from any soil, which is offensive.

## **Consent of Owner**

The consent in writing of the owner, or in the case of his decease or incapacity, his executor or legal representative, to any interment in a purchased grave must be left at the office of the Town Clerk with the notice of the burial.

## **Headstones and Memorials**

When a new grave has settled, a permanent memorial may be erected in the prepared area at the head of the grave. During the settlement period the grave may be marked with a temporary plain hardwood cross bearing the name of the deceased. These are normally supplied by the Funeral Director. The marker will be removed (normally by a stonemason or Cemetery staff) as soon as a permanent memorial is erected.

Applications to erect memorial headstones are only permitted if the Exclusive Rights of Burial for the grave have been purchased. If you need assistance or advice on the procedure to apply for a headstone, the permitted sizes and fees payable, please contact Uppingham Town Council.

The person owning the Rights of Burial is responsible for the maintenance and repairs of all memorials and the Council accepts no responsibility for damage, unless it can be proven as contractor negligence. Any claims for negligence must be made to the Council in writing and should give us much detail as possible.

## **Floral Tributes on Graves**

After a funeral the grounds maintenance staff will place any wreaths and floral tributes on the grave. Unless the family remove them first, the maintenance staff will remove them when faded or decayed, in order to maintain the grave. This will be done without notification to the grave holder.

Cut flowers, wreaths, artificial flowers and mourning cards may be placed on graves, but must be removed when faded or decayed. If an area becomes neglected or unsightly the Council will instruct its contractor to clear it, without prior notification.

Glass containers, i.e. jam jars, are not permitted on or around graves as they may shatter and cause injury; they are also a hazard to the staff carrying out maintenance work and will be removed, without prior notification. Fences, borders, artificial grass, solar lights and wind chimes are not permitted on or around graves and may be removed, without prior notification

The planting of flowers, shrubs and bulbs on the surface of the grave is not permitted.

### **Turfing after Burials**

Wherever a burial has taken place, the surface of the grave shall forthwith be covered with fresh turf, or suitable vegetation unless a monument or memorial is to be erected upon it; and in no case shall the bare earth be left exposed; nor shall any groove be made around, or mound be left upon any grave.

### **Donations of Trees, Shrubs and Benches**

Many requests are received from families who wish to place a bench or to plant a tree and the Council will always try to accommodate such a request. Council only permits the planting of trees and shrubs in the area shaded yellow in the addendum. For further advice please contact Uppingham Town Council.

### **Maintenance**

Uppingham Town Council maintains the Cemetery and all graves. Grass cutting, strimming and edging is carried out during April to October. Borders are maintained by annual programme. There may also be times when additional work needs to be done on a grave, such as, topping up during ground settlement. This will be done as part of the ongoing maintenance of the Cemetery without notification to the grave holder; however, every care and attention is given to monuments while this work is carried out.

The maintenance of any permitted planting areas within the Lawn Cemetery will be the responsibility of the grave holder and must be kept free of weeds and in proper condition. If any such area becomes neglected, the Council will instruct its contractors to clear and maintain it.

As set out in the Cemetery Regulations 1984 (Sections 15-19 and 46 (a)-(h) the Council reserves the right to take any necessary action to ensure that graves are maintained in an appropriate manner. A copy of the Cemetery Regulations can be obtained by contacting Uppingham Town Council.

**Addendum:**

**Map of Leicester Road Cemetery:**

The area shaded yellow below is the only location where planting can be undertaken for memorial trees.



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*Version 0.1 Discussion at Full Council 3<sup>rd</sup> October 2018*