

MINUTES OF THE FINANCE AND GENERAL PURPOSES MEETING, 24 JUNE 2020 - DRAFT

Held remotely via Zoom, commencing at 6.30pm

FGP01/20 1. ATTENDANCE REGISTER AND APOLOGIES FOR ABSENCE

Present: Sam Findlay (Chair), David Casewell, Lindsay Cooper, David Ainslie, Christine Edwards and Stephen Rozak

Town Clerk and RFO, Deborah Bettles, was also present

Cornelius Vincent-Enright was absent.

FGP02/20 2. DECLARATION OF MEMBERS INTERESTS AND APPLICATIONS FOR DISPENSATION.

Cllr David Ainslie declared an interest in Item 10 as an applicant.

FGP03/20 3. TO CONFIRM THE MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING 20TH NOVEMBER 2019.

Resolution: It was proposed by Sam Findlay, seconded by Stephen Rozak and unanimously agreed to confirm the minutes of the Finance and General Purposes Committee meeting, 18 December 2019

FGP04/20 4. AN OPPORTUNITY FOR THE PUBLIC TO SPEAK.

No members of the public were present.

FGP05/20 5. RECEIVE NOTIFICATION THAT A CLAIM OF £1666.01 HAS BEEN MADE IN RESPECT OF FURLOUGHED STAFF COST REIMBURSEMENT AND RECEIVE ANY UPDATE RELATING TO THIS.

The Clerk advised the amount claimed had been paid into the Lloyds Bank account.

Resolution: It was proposed by Sam Findlay, seconded by David Casewell and agreed (5 in favour, 1 abstention) to receive the notification with an action for the Clerk to verify the amount claimed.

FGP06/20 6. RECEIVE AN UPDATE REGARDING PROPOSED PURCHASE OF UPGRADED LAPTOP FOR THE CLERK, COSTS OF REPAIR OF EXISTING LAPTOP AND CONSIDER BUDGET IMPLICATIONS

Resolution: It was proposed by David Ainslie, seconded by Sam Findlay and unanimously agreed to receive and authorise the costs of the new laptop and the repair to the existing laptop.

FGP07/20 7. CONSIDER BUDGET IMPLICATIONS OF AN INCREASE IN MARKET PLACE LICENSE FEES FOR FY20/21

Resolution: It was proposed by David Casewell, seconded by Sam Findlay and unanimously agreed to note the increase cost as an agreed overspend and to deal with the budget implications in the FY21/22 budget round.

FGP08/20 8. AGREE EXPLANATIONS FOR DIFFERENCES IN INCOME/EXPENDITURE FY19/20 AS PER INTERNAL AUDIT

Resolution: It was proposed by David Ainslie, seconded by Christine Edwards and unanimously agreed to defer item 8 until the next meeting of the F&GP Committee

FGP09/20 9. CONSIDER AND CLARIFY EMR'S FOR FY20/21

It was agreed the EMR structure needs to be clear as to whether funds are sourced from General Reserves or from CIL/S106 income to facilitate efficient reporting. **Action** for the Clerk to clarify the structure.

FGP10/20 10. RECEIVE APPLICATIONS FOR GRANT AID FY20/21 AND MAKE RECOMMENDATIONS FOR APPROVAL

Resolution: It was proposed by Stephen Rozak, seconded by Christine Edwards and agreed (4 in favour, 2 abstentions) to recommend grants for the following:

- Rutland Community Ventures - £750
- Root and Branch Out - £600
- Uppingham Bowls Club - £1000
- Uppingham First - £1050
- Uppingham Town Partnership Events - £1200
- Uppingham Children's Christmas Party - £400
- Uppingham Covid Fund - £5000

It is appreciated that in many cases the amounts recommended are not the full amounts applied for this FY. This is to enable the creation of an 'Uppingham Covid Fund' to support businesses in their return to normal functionality after the Covid-19 pandemic.

FGP11/20 11. AGREE AMOUNTS TO BE TRANSFERRED TO UTC BANK ACCOUNTS AS RESOLVED AT FULL COUNCIL IN LIGHT OF CIL/S106 MONIES RECEIVED AND IN LINE WITH THE FINANCIAL SERVICES COMPENSATION SCHEME (FSCS) LIMIT

Resolution: It was proposed by David Ainslie, seconded by Sam Findlay and unanimously agreed to action the following:

- £80,000 be transferred to Barclays Business Account
- £85,000 be transferred to Nationwide Deposit Account

The remainder to be remain in the Lloyds main account for normal business

FGP12/20 12. CONSIDER IDEAS FOR EXPENDITURE OF CIL/S106 MONIES AND ESTABLISH A PRIORITISATION STRUCTURE

Resolution: It was proposed by David Ainslie, seconded by Christine Edwards and unanimously agreed that 'The priorities for CIL expenditure are set out in the current and emerging refreshed Neighbourhood Plan. The F&GP Committee agree that the acquisition and development of community assets is a priority. Input is sought from all Councillors and members of the Neighbourhood Planning Advisory Group (NPAG) as to projects to be considered.' **Action** for input from relevant parties to be submitted to the F&GP by 31 August 2020.

FGP13/20 13. CONSIDER PROPOSALS FROM THE COVID WORKING GROUP FORMED AS PER RESOLUTION 010/20 IN RELATION TO RECOMMENDED ACTIONS WHICH DO NOT QUALIFY FOR CENTRAL GOVERNMENT FUNDING

Resolution: It was proposed by David Casewell, seconded by Stephen Rozak and unanimously agreed to establish an Uppingham Covid Fund with an initial budget of £5000, sourced from the Uppingham grant aid budget.

Resolution: It was proposed by David Ainslie, seconded by Sam Findlay and unanimously agreed that the paper drafted by David Casewell as the administrative process for distribution of the Covid Fund monies, be recommended to Full Council for approval.

Resolution: It was proposed by David Casewell, seconded by Sam Findlay and unanimously agreed that market traders trading on 19th June 2020 be granted 1 week rent deduction, funded by the Covid Fund.

Meeting closed at 7.55pm.