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|  | **UPPINGHAM TOWN COUNCIL** | Town Clerk:  Telephone:  Email:  Website:  Twitter:  Address: | Debbie Bettles  01572 822681  townclerk@uppinghamtowncouncil.gov.uk  uppinghamtowncouncil.gov.uk  @UppinghamTC  Town Hall, High Street East, Uppingham, Rutland LE15 9PY |

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| To: Members of The Staffing Committee | 13 October 2020 |

Dear Committee member

**I SUMMON YOU TO A MEETING OF THE STAFFING COMMITTEE** which will take place on Monday 19 October 2020 at 6.30pm, online. The agenda of the business to be transacted is detailed below.

**Peter Leppard, on behalf of Deborah Bettles**

Clerk to the Council

1. Welcome
2. To receive apologies for absence
3. Declarations of interest
4. To confirm minutes of previous meeting (2 October)

5. An opportunity for members of the public to speak (limited to 15 minutes total)

6. Staffing policies:

a. To review documentation from Cllr Jones re parental bereavement leave, and to decide our policy arising therefrom

b. To review draft of Staffing at Times of Disruption policy and agree any changes

7. To consider the following resolution: “That, in view of the confidential nature of the following agenda item, the press and public be excluded from the meeting, in accordance with the Public Bodies (Admission to Meetings) Act 1960, section 1.”

8. To discuss, in light of the full Council discussion on 7 October, next steps towards the proposed staffing structure review.

9. Date of next meeting

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