**Minutes of Uppingham Town Council Staffing Committee, held via Zoom, 6.30pm, Monday 19 October 2020 - DRAFT**

**SC022/20 1 - WELCOME AND APOLOGIES**

Present: Cllrs Lucy Lewin (Chair), David Ainslie, Liz Clarke, Lindsay Cooper, Mark Shaw, Ron Simpson, Miranda Jones. Also present: Peter Leppard (Town Clerk’s office)

Apologies: None received

**SC023/20 2 - DECLARATION OF MEMBERS’ INTERESTS**

Ron Simpson declared a non-pecuniary interest (re minute SC20/028) as a director of LRALC.

**SC024/20 3 - MINUTES OF THE MEETING HELD ON 2 OCTOBER**

Resolution: It was unanimously agreed that the minutes be confirmed.

**SC025/20 4 - PUBLIC SPEAKING**

No members of the public were present.

**SC026/20 5 - POLICIES**

Resolution: It was unanimously agreed to recommend to full Council that:

1. the same policy as Rutland CC regarding parental bereavement leave (this being more generous than the statutory entitlement) be adopted by this Council.
2. the draft Staffing at Times of Disruption policy (after minor amendments agreed at this Staffing Committee meeting) be approved.
3. subject to (i) and (ii) above, the Staffing Handbook of policies now be issued individually to each staff member in hard copy.

**SC027/20 6 - EXCLUSION OF PRESS & PUBLIC**

Resolution: It was unanimously agreed that, in view of the confidential nature of the following agenda item, the press and public be excluded from the meeting, in accordance with the Public Bodies (Admission to Meetings) Act 1960, section 1.

**SC028/20 7 -STRUCTURAL REVIEW OF STAFFING**

Resolution: It was unanimously agreed that

1. the proposed structural review of the Council’s staffing by LRALC now be proceeded with.
2. full Council be recommended to consider the involvement of the Council’s HR adviser in support of aspects of that structural review.

**SC029/20 8 - DATE OF NEXT MEETING**

Resolved: It was unanimously agreed that this be held at 7pm on Tuesday 10 November.

**The meeting closed at 8pm**