**Uppingham Town Council**

**Staffing Committee held at the Town Hall on Thursday 16th March at 6pm**

Present: Liz Clarke, David Casewell, Christine Edwards, Mark Shaw, Ron Simpson, Tom Johnson, Lindsay Cooper joined at 6.15pm

Also present Sharon W Coe – Town Clerk

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| SC22/062  SC22/063  SC22/064  SC22/065  SC22/066  SC22/067  SC22/068  SC22/069  SC22/070 |  | **Welcome.**  Cllr Clarke welcomed members to the meeting.  **To receive apologies for absence.**  Apologies had been given by Cllr Findlay.  **Declarations of Interest**.  There were none.  **To confirm minutes of the previous meeting (15th December 2021)**  It was proposed by Cllr Casewell, seconded by Cllr Shaw, and **resolved unanimously.**  **An opportunity for members of the public to speak. (Limited to 15 minutes total)**  There were none.  Cllr Cooper joined the meeting at 6.15pm  **To consider the following resolution “That in the view of the confidential nature of the of the following agenda item, the press and public be excluded from the meeting, in accordance with the public bodies (admissions to Meetings) Act 1960, Section 1.**  It was proposed by Cllr Clarke, seconded by Cllr Edwards, and **resolved unanimously.**  **To consider the confidential report prepared by the Clerk**  The Clerk had previously sent her report to all members of the Staffing Committee. The Clerk invited members to ask for any details that required extra clarity. Members were appreciative of the written report and wished to record their thanks to her for an accurate and concise report which needed no further explanations, and gave the Clerk their full support.  Cllr Johnson left at 6.35PM  **To discuss the next steps of future recruitment to suit the emerging needs of the Town.**  After a thorough debate, members felt that the Clerk needed to assess all aspects of a staffing structure to fit the emerging needs. A remit was given to her to carry out this work so the staffing was futureproofed. This would serve the Town going forward and would include an element of succession planning for the role of Clerk.  **Date of Next Meeting**  The Clerk would arrange this for May 2022.  The meeting closed at 7pm. |