

the inconvenience and possible damage to this Town Councils reputation as custodians for public money.

Please find enclosed copies of all relevant documents and records supporting my claim, including copies of communication with the concerned bank. I look forward to your prompt attention to this matter and hope for a swift and just resolution.

Thank you for your time and commitment towards fair banking practices.

Yours faithfully,



Sharon W Coe. MinstLM, CEMAP, CiLCA
Town Clerk and Responsible Financial Officer.