**Minutes of Uppingham Town Council Full Council meeting,**

**held at Uppingham Town Hall on Monday 29 April 2024 at 2.30pm**

Present: Cllrs Liz Clarke (chair), David Ainslie, Trevor Colbourne, Lindsay Cooper, Pat Dalby, Christine Edwards, Sam Findlay, Mike Fish, Barry Hobbs, Godfrey Jennings, Mark Shaw, Ron Simpson, Ray Sutton

In attendance: 2 members of the public and Locum Clerk P Leppard

(The meeting was audio-recorded.)

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| 681/24  682/24  683/24  684/24  685/24  686/24  687/24  688/24  689/24  690/24 | a  b  c | **Mayor’s opening remarks**  Cllr Clarke thanked all present for attending this additional Council meeting.  **To receive apologies for absence**  It was resolved that apologies from Cllrs Johnson (at work) and Rees (holiday) be accepted.  **Declarations of members’ interests and applications for dispensations**  Non-pecuniary interests were declared by:  Cllr Shaw – Uppingham First, Uppingham Homes CLT and Beeches Residents Association  Cllr Hobbs – Uppingham Homes CLT  Cllr Colbourne - Uppingham First  Cllr Ainslie – Bloors Land  **To confirm the minutes of the Full Council meeting on 11 April**  It was resolved to confirm the minutes of this meeting.  **An opportunity for the public to speak**  A member of the public commented on issues arising from the recent Assessor’s formal hearing re the draft Uppingham Neighbourhood Plan. Another member of the public gave her perception of the way the Council deals with staff issues.  **Uppingham Neighbourhood Plan**  In light of the outcomes of the recent Assessor’s formal hearing re the Plan, it was resolved:  to work towards finalising the Plan by now acting upon the issues raised by the Assessor  that that work be undertaken by reactivating the currently-dormant Sites Assessment working-group (but with Cllr Hobbs replacing former-Cllr Reeve), chaired by Cllr Ainslie and reporting directly to full Council  to authorise, if required, professional consultancy support to a value of up to £3,000.  **Exclusion of press & public**  It was resolved that, in view of the confidential nature of the following items, the press and public be excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1.  **Resignation of Town Clerk**  The Town Clerk’s letter of resignation dated 19 April was noted. It was resolved to ask the Council’s HR advisor to conduct an exit interview with her. **Action: Locum Clerk**  **Recruitment of Town Clerk**  It was resolved to authorise the Mayor, Deputy Mayor and Chair & Vice-chair of the Staffing Committee to progress an appropriate recruitment process, in conjunction with the Council’s HR advisor, subject to providing regular updates to other councillors.  **Public complaints**  It was resolved to endorse the recommendations of the Staffing Committee re 2 public complaints. It was also noted that the Council’s Complaints Procedure is in need of a review.  The meeting closed at 3.25pm.  Signed:………………………………………………………………………..…… Date:…………………………… |
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