**UPPINGHAM TOWN COUNCIL**

**MINUTES OF FINANCE & GENERAL PURPOSES COMMITTEE held on 3 July 2024 at Uppingham Town Hall, commencing at 10.30am**

 **Present:** CllrsD Ainslie, T Colbourne (chair), B Hobbs, M Shaw

 Locum Town Clerk P Leppard was also in attendance.

**FGP144/24** **Apologies for absence**

These had been received from Cllrs L Cooper and C Edwards

**FGP145/24 Declaration of members’ interests and applications for Dispensation**

None

**FGP146/24**  **An opportunity for the public to speak.**

 No members of the public were present.

**FGP147/24 Minutes of previous meeting**

It was resolved to approve as a true & correct record the minutes of the Committee’s 9th January meeting.

**FGP148/24 Internal auditor’s 2023/24 report**

 A discussion took place on a number of items in the report. It was resolved that the Clerk will, from that, create a draft Action Plan and circulate it. **Action: Clerk**

**FGP149/24 Revised Financial Regulations**

 The Clerk had circulated a draft of revised Regulations. It was resolved that these will need a small number of changes as result of the discussion in minute FGP148/24, and that, after making those changes, the Clerk will recirculate. **Action: Clerk**

**FGP150/24 Insurance arrangements**

It was resolved that (a) Cllr Hobbs will review the accuracy of the Council’s asset register, (b) the Clerk will seek a professional valuation (subject to a cost cap of £1,000) of the Town hall and (c) the Clerk will seek 3 quotes for the forthcoming annual insurance renewal in August. **Action: BH/Clerk**

**FGP151/24 Cemetery charges**

It was resolved that each committee member will do his/her own research into cemetery charges in other locations, so as to inform a debate at the next meeting as to what Uppingham’s new charges should be. **Action: All**

**FGP152/24 Accounting software**

It was resolved that changing to an uptodate accountancy package (to replace Omega) is desirable. The Clerk will obtain quotes for the Committee’s consideration.

 **Action: Clerk**

**FGP153/24 Future meetings**

It was resolved that the Committee will aim to meet monthly for the time being.

 Meeting closed at 12.10 pm.

**Signed ……………………………………………………………. Chair**

**Dated………………………………………………………….**