



Uppingham Town Council
Town Hall, High Street East,
Uppingham, Rutland. LE15 9PY

Finance & General-Purpose Committee (FGPC)
Minutes recorded on Thursday 19nd September 2024 at 7:30pm.

MINUTES

Present: Cllr Cllr Trevor Colbourne (Chair). Cllr Barry Hobbs.
Cllrs Christine Edwards. Cllr David Ainslie BEM (ex officio)

Also Present: Mr Adam Lowe (Clerk to the Council).

FGPC24/165 Apologies. Cllr Mark Shaw.

Proposed Cllr Ainslie. Seconded Cllr Colbourne. Carried.

FGPC24/166 Declaration of Members' interests and applications for dispensation.

None

FGPC24/166 No public present.

FGPC24/167 To confirm the minutes of the Committee's 22nd August 2024 meeting.

Proposed Cllr Ainslie. Seconded Cllr Colbourne. Carried.

FGPC24/168 The Clerk gave an overview of Financial YTD.

A discussion around some areas of the YTD captured the following points to be carried forward.

The YTD expenditure is £64K with the Income being £212k.

The income is ongoing with a further £38K still budgeted to be paid to the Council.

The Council Committee Chairman would be invited to identify projects or expenditure outside of usual running cost.

Areas for more detail requested for the next meeting around: Projects. Debt with potential write off. Salaries. Town Hall Lettings. Professional Services. Electricity Charges. Planned Maintenance which covers open spaces.

The Clerk will produce a draft budget for the next meeting.

FGPC24/169 Audit Action Plan (AAP). The Clerk went through the document, which is work in progress. The Clerk confirms that RIALTAS have been contacted regarding some issues. Another accounting package had been looked. The Clerk highlighting that the current package is tied into the cemetery records. The Clerk would update the work already started on the Financial Regs by the Locum and this would come back to the October meeting. The HMRC check on one service tot eh Council had been undertaken. Asset Register was discussed and needs to be further updated. The Insurance has been resolved.

It has been noted that good progress has been made on the AAP, and it will keep coming back until it is completed.

FGPC24/170 Cemetery Fees. Following a detailed discussion the Committee discussed a review of a 30% increase to bring the fees into line with other authorities. The Clerk was asked to produce a revised statement of fees and present it to the next meeting.

Proposed Cllr Ainslie. Seconded Cllr Hobbs. Carried.

FGPC24/171 Town Hall Lettings – the committee resolved to keep the fees as they were agreed this year for the 25/26 year.

Proposed Cllr Ainslie. Seconded Cllr Edwards. Carried.

FGPC24/172 Skate Park – the Clerk advised one of the Contractors had withdrawn. The decision was to pass this back to Amenities to progress, this would require exploring other options.

Proposed Cllr Ainslie. Seconded Cllr Colbourne.

The meeting closed at 9.09pm,

Signed..... Date.....